**2020-2021 YATAY GEÇİŞ İNGİLİZCE YETERLİK (ONLINE- YAZILI) SINAVI TALİMATLARI (GÜZ- GENEL NOT ORTALAMASINA GÖRE) / 2020-2021 TRANSFER STUDENTS PROFICIENCY EXAM (ONLINE - WRITTEN PART) INSTRUCTIONS (FALL- ACCORDING TO GENERAL POINT AVERAGE 1)**

**(Sınav Tarihi: 9 Eylül 2020 / Exam Date: September 9th, 2020)**

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| * **Bu sınav, sadece 10:00-12.05 saatleri arası erişime açıktır. 12.05 itibariyle sistem otomatik olarak kapanır. Sınav süresi 2 saattir.** * Sınav başlatıldığı anda süre işlemeye başlar. **Süre bitiminden önce sınavın bitirilmesi ve gönderiminin gerçekleştirilmesi gerekmektedir.** Aksi halde süre bitiminde sınav otomatik olarak kapanacaktır. Ayrıca sınav, ‘erişime kapanma’ saatinde otomatik olarak kapanır. Onun için sınavın son erişim saatini de kontrol ederek sınavı başlatınız. * Sınavınızı güvenli bir oturumda başlatmanız, bağlantı ve donanımların sorunsuz çalıştığından emin olmanız önerilir. * Sınav soruları ardışık (sırayla) cevaplanmak zorunda değildir. Ancak, **sayfalar arası geçiş ve dönüş mümkün değildir.** * Sınav sadece belirtilen tarihte ve belirtilen saatler arasında erişilebilir durumda olacaktır. * "Uygulamayı Bitir" Butonu cevaplarınızı kaydeder ancak gönderim yapmaz. Sınavı bitirdikten sonra cevaplarınızı **"Tümünü Gönder ve Bitir"** butonuna basarak göndermeniz gerekmektedir. * Yönetmelik gereği sınav süresince tarafınızda oluşabilecek teknik aksaklıklar, internet ve elektrik kesintisi vb. olağandışı haller mazeret olarak bildirilemez. * Sınavınızı yanıtlarınızı iyice kontrol ettikten sonra gönderiniz.   Hepinize başarılar.  **Sınava Giren Öğrencinin Beyanıdır:** “Sınavda kopya yapmanın ve Internet dahil başka kaynaklardan alıntı yapmanın ve böylece haksız puan almanın iyi öğrencilikle bağdaşmadığını biliyorum ve bu tür eylemler içinde olmayacağımı beyan ediyorum”. | * **The exam is going to be available between 10:00-12.05. The system is automatically closed by 12.05. The exam duration is 2 hours**. * Time will count down from the moment you start your attempt. **The exam must be completed and submitted before it expires.** Otherwise, the exam will be closed automatically after the deadline. In addition, the exam is automatically closed after the last access time. Therefore, do not forget to start the exam by checking the last access time of the exam. * It is recommended that you start your exam in a secure session and make sure that the internet and hardware are working properly. * **You cannot go back and forth through the pages during the exam.** * The exam will be accessible only on the specified date and between the specified hours. * "Uygulamayı Bitir" Butonu (The"Finish Attempt" button) saves your answers but does not submit them. After finishing the exam, you need to submit your answers by clicking the **"Tümünü Gönder ve Bitir"** ("Submit All and Finish") button. * In accordance with the regulations, unusual situations such as technical problems, internet and power outage etc. that may occur on your side during the exam cannot be reported as an excuse. * Submit your exam after checking your answers thoroughly.    Good luck to you all.  **The text below will be considered as signed by all students taking the examination:**  I am aware that copying answers from other students or any resource whatsoever during examination and therefore gaining undeserved points is an action not befitting good studentship. I firmly declare that I will not engage in any such action. |

**TRANSFER STUDENTS (ONLINE) PROFICIENCY EXAM**

**SPEAKING PART PROCEDURES**

**(FALL- ACCORDING TO GENERAL POINT AVERAGE 1)**

Exam Date: September 9th, 2020, Wednesday

Time: after 14.00 (appointment time will be announced)

**IMPORTANT REMINDERS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. The students will take the Speaking Part in pairs at their announced time. Please join the class at the announced time. The students will join the class when their time comes. You are required to show your ID (Turkish ID or your passport) before the speaking exam starts.
2. The students who take the exam must keep **their microphone and camera on** during the session.
3. If a student **fails to take the exam in his/her appointment time** due to a technical problem **but later**, s/he has to **choose a different question number** from her/his first attempt.
4. There will be an interlocutor (the one who contact the students) and an assessor (the one who listens to and grades the students as well as taking notes); the grades will be given through the negotiation of the interlocutor and the assessor.

**THE EXAM:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. If a student is volunteer to start first, s/he can tell his/her teacher. If none of the students choose to be the first one, the teacher will have to choose one of students as the first exam taker.
2. During the exam, each student will answer **TWO questions in total one after the other.**
3. Students will **choose a number** for each round among the numbers projected on the screen by the interlocuter. The **question** that students choose **will be** **projected on the screen** by the instructor.
4. For **only once** in each round, students are given the right to change the question they have chosen. However, students lose the right to return to the previous question after they make the question change.
5. Students will **read out the questions** so that it will be recorded by the system as well.
6. You will have **two rounds consecutively (one after the other);** when one student completes his/her two rounds, the other student will start his/her rounds. However, two students will NOT leave the class until both students’ rounds are completed.
7. The duration for one round for each student is **2-3 (two)** **minutes** in total, so the total duration of each student’s speaking performance will be approximately **5-6 (five-six)** **minutes**:
   1. approximately **1 (one)** **minute** for thinking about the question (Students have 1 minute to think but when they are ready, they can start earlier. Students will be allowed to take notes during the thinking time.)
   2. approximately **1-2 (one-two)** **minutes** for answering the question (they can have a look at their notes, but cannot read from the paper thoroughly)
8. The instructor **does** **NOT** correct the errors, fill pauses and silences, interrupt unnecessarily or impose his/her own opinion. However, s/he can ask questions to clarify some ideas of the students.
9. The instructor never shows any sign of disappointment or display a remark implying the grade when a student can’t perform well / performs well in the real quiz.

**NOTES:**

The exam results will be announced by the Student Affairs (Registrar) Office.