

2025-2026
Academic Year

Student Handbook

Undergraduate - Associate Degree



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Dear Students,

Your university years are one of the most important periods that will shape your future. As Beykoz University, we are with you every step of the way on this journey.

Founded in 2008, Beykoz University continues its educational activities today with a Graduate Programs Institute, 4 faculties, 2 schools, and 2 vocational schools, and has established a strong position in the world of higher education with over 10,000 graduates. Comprising 20 undergraduate, 12 associate degree, and 29 graduate programs, it offers students opportunities to improve and specialize themselves in different fields.

Our university aims not only to award diplomas but also to place you at the center of the business world and prepare you for the future with an education approach shaped by an international vision and based on practical application.

We enable our students to gain professional experience through the 7+1 and 3+1 models, provide them with an international perspective through the Erasmus+ and exchange programs, and reinforce their knowledge and skills through projects closely linked to the industry. We prepare you not only for today's world but also for tomorrow's. Our goal is to cultivate individuals who make a difference from their student years onward, who bring their knowledge and skills to the field, and who are equipped with the competencies of the 21st century.

At Beykoz University, we welcome you with an environment where you can think freely, be encouraged to research and create, meet people from different cultures to broaden your vision, and where your contribution to society is valued as much as your personal development. Our greatest hope is for you to be not only learners but also individuals who put what they learn into practice and walk confidently into the future.

I wish you health, success, and happiness in the new academic year; I sincerely believe that together we will achieve many great successes.

*Prof. Dr. Burak KÜNTAY
Rector*

Our Mission

"To be a universal university that learns and adds value to learning and society with what it has learned."

Our Vision

- To be a university that is scientifically and professionally equipped and competent,
- With advanced research, problem-solving, and application skills,
- Open to multidisciplinary approaches and able to design and implement original, aesthetic, creative, and innovative applications,
- Who understand the value of learning, remain committed to learning and ethical values throughout their lives,
- Free-thinking and unafraid to express their thoughts,
- Highly confident and able to communicate effectively,
- Views quality and excellence as a way of life,
- Respectful of human life, social and cultural values,
- With a developed sense of social responsibility; taking responsibility for a sustainable future, enabling the development of such individuals, creating an exemplary higher education environment and culture that is integrated with its students, employees, and stakeholders, and is respected both domestically and internationally.

Our Core Values and Principles

Beykoz University, as an institution, prioritizes the following core values and principles in all its activities and services;

- Research and knowledge production
- Academic autonomy, freedom, and responsibility
- Student, employee, and stakeholder focused
- Participation and sharing
- Creativity, innovation, and entrepreneurship
- Respect for human rights and freedoms, pluralism, and diversity
- Internationalization in all areas
- Social and societal responsibility
- Transparency and accountability
- Continuous learning, improvement, development, and pursuit of excellence

History;

The Turkish Logistics Research and Education Foundation was established on July 18, 2007, in Beykoz by a group of professionals and academics with the aim of conducting and publishing qualified scientific research related to the logistics sector, contributing to the professional and behavioral development of the human resources working in the sector, and engaging in higher education activities that would provide qualified human resources to the sector.

The foundations of Beykoz University were laid with the establishment of the Beykoz Vocational School of Logistics in 2008. Driven by the need for educated and well-trained human resources in the logistics sector, the Turkish Logistics Research and Education Foundation launched the Beykoz Vocational School of Logistics in 2008 and, until the establishment of the university, produced more than 3,000 graduates equipped with the competencies required by the logistics sector. Following the vocational school, the Foundation also introduced young people to Beykoz University, a university with differences in higher education and an exemplary university with international standards. Beykoz University, established by the Foundation in Istanbul, was founded with an official announcement published in the Official Gazette on September 7, 2016, and numbered 29824.

Beykoz University comprises four faculties: the Faculty of Business and Administrative Sciences, the Faculty of Arts and Design, the Faculty of Social Sciences, and the Faculty of Engineering and Architecture; two schools: the School of Foreign Languages and the School of Civil Aviation; two vocational schools: the Beykoz Vocational School of Logistics and the Vocational School; and a Graduate Programs Institute offering master's degree programs.





1. Unique Education and Teaching Model

- **3+1, 7+1 Curriculum Structure**
- **Student-Centered Teaching**
- **Strong Academic Staff**
- **International Quality Assurance in All Programs**

"Education is not preparation for life; it is life itself." The educational philosophy of American educational scientist John Dewey forms the basis of our university's educational philosophy and our unique education and teaching model. We want our students to relate what they learn at university to real-life experiences, to have the opportunity to apply what they learn, and to be part of real life during their education. For this reason, internships are a mandatory part of our curriculum as part of our education and teaching programs. Our students spend at least one semester at a workplace operating in their field. Internships in our 7+1 and 3+1 curriculum, which represent 7 semesters at school and one semester at work for undergraduate programs and 3 semesters at school and one semester at work for associate degree programs, are actively monitored by our University's Internship Coordination Unit.

Quality, excellence, and sustainability are very important to our university. Beykoz University offers "International Quality Assurance" to all its students with a program curriculum that is compatible and comparable in quality with international universities.

"Student-Centered Teaching" is an important cornerstone of our education and teaching model. Teaching you how to learn, as well as ensuring that Beykoz University is a continuously learning institution, researching, developing, and innovating are guaranteed by our strong academic staff.

2. Personalized Education and Support

- **Rich Personal Development Programs and Activities**
- **Academic Counseling and Career Planning**
- **Success Tracking System**
- **Lifelong Learning**
- **Graduate Tracking and Support System**

Academic Counseling and Success Tracking Systems identify the courses our students need support with and provide personalized support. Our graduates are also tracked by our university in their professional lives, and our Career Center is there to support them when needed. Through Lifelong Learning Programs, our students can develop themselves in the areas they need and obtain certificates.

3. Learning by Doing

- **Education Integrated with the Business World**
- **Student participation in research projects, well-equipped laboratories and workshops**
- **At Least One Semester of Internship**

Business world institutions and organizations are key partners of our university. All members of the university's Board of Trustees are successful managers from the business world. Our advisory boards, established at the university, faculty, and program levels, also include distinguished representatives from the business world, ensuring that course programs are designed in line with the needs and expectations of the business world.

During their education and training, our students develop their practical skills and strengthen their employment opportunities by participating in at least one semester of internship in their relevant fields and in the research and projects undertaken by our university, as well as by utilizing the extensive laboratory and workshop facilities.

4. Advanced Technology Use

- **Big Data Research Techniques, Digital Literacy**
- **Mobility**
- **E-learning**
- **Maker Culture**

The use of advanced technology is one of the cornerstones of Beykoz University's educational approach. With the rapid development of communication and information technologies, the ability to access accurate information from the resulting data, evaluate this data, and generate solutions is a competency instilled in our students across all departments.

Our students are equipped with the ability to solve real-life problems by accessing information from various sources, ensuring the continuity of learning, determining strategies and methods for obtaining information, and interpreting this information.

With the ability to determine these strategies and methods that we provide, our students are constantly encouraged to participate in the "maker movement" that has emerged from the combination of the rapidly spreading "technology" and "do-it-yourself" culture around the world, to move from consumption to production, to replace rote knowledge with experience, and to set no limits on their dreams.

After completing their studies at our university, our students have the opportunity to continue their education throughout their lives using distance learning methods that have developed alongside technology today. They have access to learning materials and the chance to determine their learning speed and intensity according to their own priorities.

5. Internationalization

- **English-Focused Education**
- **International Exchange Programs**
- **Internships Abroad**
- **Multinational, Multicultural Campus and Classroom Environment**
- **At Least 1 Semester of Education Abroad**
- **Joint Programs with Universities abroad**

Beykoz University offers its students international opportunities and recognition through partnerships and collaborations developed with other countries, while also providing a multicultural, international environment with its foreign students.

All learning outcomes of the programs at our university and the courses related to these outcomes

are aligned with the European Credit Transfer and Accumulation System (ECTS) and the Turkish Higher Education Qualifications Framework. Our students receive the Diploma Supplement, one of the requirements of the Bologna Process, which aims to create a European Higher Education Area that includes our country, and EuroPass documents that make it easier for European citizens to make their skills and competencies clear and understandable. These documents, issued in addition to the diploma, assist relevant institutions and organizations in recognizing the diplomas and degrees of Beykoz University graduates abroad.

Our university offers opportunities for our students to study abroad for one or two semesters through international exchange programs and bilateral agreements, as well as opportunities for internships, degree completion, and joint degrees abroad.

Campuses

Beykoz University offers education and training at six campuses in Kavacak, Beykoz, Istanbul. Designed specifically for our educational models, these campuses have been built according to the academic and social lives of students, with a safe environment and modern infrastructure. They feature cafeterias, libraries, laboratories, workshops, infirmaries, and sports facilities, offering all the amenities expected of a university campus. The Student Clubs Center creates a rich atmosphere of culture, art, and entertainment where students can hold events, concerts, exhibitions, talks, and other activities.

Undergraduate Programs

Faculty of Business and Administrative Sciences

- Business
- Business (English)
- Logistics Management (English)
- International Trade and Finance (English)

Faculty of Engineering and Architecture

- Computer Engineering (English)
- Industrial Engineering (English)
- Architecture
- Software Engineering

Faculty of Art and Design

- Animation and Cartoon
- Digital Game Design
- Gastronomy and Culinary Arts
- Graphic Design
- Public Relations and Advertising
- Interior Architecture and Environmental Design
- Communication and Design
- Radio, Television, and Cinema

Faculty of Social Sciences

- Psychology
- Psychology (English)
- Political Science and International Relations (English)

Civil Aviation College

- Aviation Management (English)

Associate Degree Programs

Beykoz Vocational School of Logistics

- Computer Programming
- Information Security Technology
- Marine and Port Management
- Foreign Trade
- International Trade (Distance Learning)
- E-Commerce and Marketing
- Logistics
- Logistics (Distance Learning)
- Rail Systems Management
- Civil Aviation Cabin Services
- Civil Aviation Cabin Services (English)

Vocational School

- Big Data Analytics

University Management

Chairman of the Board of Trustees

Ruhi Engin ÖZMEN

Vice Chairman of the Board of Trustees

Prof. Dr. Muzaffer SARIYAR

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Prof. Dr. Erhan BÜTÜN

Director of the School of Foreign Languages

Lecturer Pınar PAMUK

Director of Beykoz Vocational School of Logistics

Dr. Nesli ÇANKIRI, Assistant Professor

Director of Vocational School

Dr. Hande SAĞLAM, Assistant Professor

Regulations and Guidelines

You can access all regulations, guidelines, and implementation principles related to education and training at Beykoz University at www.beykoz.edu.tr.

In all our programs, education and training will be conducted using face-to-face, hybrid (some courses will be entirely online), and blended (face-to-face and online) education models. Online courses will be conducted via Zoom. In addition, these courses will be supported by asynchronous materials (course notes, audio presentations, PowerPoints, videos, articles, podcasts, PDF resources, etc.) enriched with course content via our university's distance learning platform, "OnlineBeykoz." Information on whether courses will be face-to-face or online will be specified when the course schedule is announced, depending on the group the student is in.

Courses in the English Preparatory Program will be conducted entirely in person. Two separate course schedules will be prepared: morning and afternoon groups. For situations where distance learning is necessary, our classes will be available on OnlineBeykoz, and education will continue without interruption.

In-person classes will be 45 minutes long, with 15-minute breaks between classes.

Midterm and final exams for programs offered entirely through distance learning will be conducted in person. Attendance at both in-person and online classes will be mandatory.

Academic Counseling, Psychological Guidance, and Counseling services will be conducted online except in mandatory cases.

Academic Calendar

The academic calendar covers the periods related to student admission and registration processes, education and training, exams, etc., and is determined and announced by the Senate during the previous academic year. In exceptional circumstances, the Senate may make changes to the academic calendar. The academic calendar for the 2025-2026 academic year is provided below. You can also access the academic calendar at www.beykoz.edu.tr/icerik/107-akademik-takvim.

The undergraduate programs of faculties and colleges consist of two integrated levels, including the associate degree level. The normal duration of study for the associate degree level of these programs is two academic years, with a total credit amount of 120 ECTS credits based on the student workload. The normal duration of study for undergraduate programs is four academic years, with a total credit amount of 240 ECTS credits based on the student workload.

The normal duration of associate degree programs at vocational colleges is two academic years, with a total credit amount of 120 ECTS credits based on the student's workload.

Starting from the first academic year of the program in which the student is enrolled, regardless of whether the student registers for each semester, the maximum duration of study for associate degree programs is four academic years, and the maximum duration of study for bachelor's degree programs is seven academic years. The provisions of Law No. 2547 apply to students who fail to successfully complete their education and training within the maximum periods.

BEYKOZ ÜNİVERSİTESİ 2025-2026 EĞİTİM-ÖĞRETİM YILI LİSANS ve ÖNLİSANS PROGRAMLARI AKADEMİK TAKVİMİ	
ÇALIŞMA PROGRAMI	GÜZ YARIYILI
YATAY GEÇİŞ BAŞVURU TARİHLERİ	1 - 15 Ağustos 2025 (Merkezi Yerleştirme Puanına Göre/Ek Madde-1) 8 Temmuz - 15 Ağustos 2025 (Genel Not Ortalamasına Göre)
YATAY GEÇİŞ BAŞVURULARININ İLANI	22 Ağustos 2025 Cuma
YATAY GEÇİŞ KAYITLARI	25 Ağustos 2025 - 28 Ağustos 2025 Pazartesi - Perşembe(Asıl) 29 Ağustos 2025 - 2 Eylül 2025 Cuma-Salı (Yedek)
GÜZ YARIYILI YATAY GEÇİŞ İLE İNGİLİZCE PROGRAMLARA BAŞVURAN ÖĞRENCİLER İÇİN YETERLİLİK (BEYKOZ-PROF) SINAVI	4 Eylül 2025 Perşembe
MALİ KAYITLAR	29 Ağustos 2025 Perşembe (Normal Öğrenim süresi içinde olan öğrenciler için mali kayıtların son günü) 18 Eylül-21 Eylül 2025 Pazartesi - Pazar (Okul Uzatma Öğrencilerin Mali Kayıtları)
ÇİFT ANADAL/YANDAL/ÖZEL ÖĞRENCİ BAŞVURULARI İÇİN SON TARİH	29 Ağustos 2025 Cuma
ÜNİVERSİTE GENEL İNGİLİZCE DERSLERİ MUAFİYET SINAV BAŞVURULARI	18 Ağustos -5 Eylül 2025 Çarşamba-Pazartesi
GÜZ YARIYILI ÇİFT ANADAL/YANDAL PROGRAMLARINA BAŞVURAN ÖĞRENCİLER İÇİN YETERLİLİK (BEYKOZ-PROF) SINAVI	4 Eylül 2025 Perşembe
ÇİFT ANADAL/YANDAL BAŞVURULARININ İLANI	8 Eylül 2025 Pazartesi
ÇİFT ANADAL/YANDAL/ÖZEL ÖĞRENCİ KAYITLARI	9-12 Eylül 2025 Çarşamba - Cuma
İNGİLİZCE HAZIRLIK PROGRAMI SEVİYE TESPİT SINAVI (BEYKOZ PLET EXAM)	8 Eylül 2025 Pazartesi Saat 10:00
ÖNCEKİ ÖĞRENİMLERİN TANINMASI KAPSAMINDA DİĞER YÜKSEKÖĞRETİM KURUMLARINDAN ALINAN DERSLERİN MUAFİYETLERİ İÇİN SON BAŞVURU TARİHİ	1 Eylül 2025 Pazartesi
İNGİLİZCE HAZIRLIK PROGRAMI HAZIRLIK ATLAMA SINAVI (BEYKOZ PROF EXAM)	11 Eylül 2025 Perşembe 10:00
ÜNİVERSİTE GENEL İNGİLİZCE DERSLERİ MUAFİYET SINAV TARİHİ	9 Eylül 2025 Salı
DERS KAYITLARI	15-21 Eylül 2025 Pazartesi-Pazar
DERSLERİN BAŞLAMASI (Hazırlık/Lisans-Önlisans)	22 Eylül 2025 Pazartesi
DERS EKLEME/BIRAKMA	22-27 Eylül 2025 Pazartesi - Cumartesi
Derslerin amaç, içerik, öğrenme çıktıları, haftalık ders planı ve dersin öğrenme ve öğretme yöntemleri ile ölçme ve değerlendirme yöntem ve oranlarının girilmesi için son tarih	29 Eylül-4 Ekim 2025 Pazartesi-Cumartesi
KAYIT DONDURMA BAŞVURULARI İÇİN SON GÜN	7 Kasım 2025 Cuma
ARASINAVLAR	08-16 Kasım 2025 Cumartesi-Pazar
DERSTEN ÇEKİLME İÇİN SON GÜN	7 Kasım 2025 Cuma
ARASINAV MAZERET SINAV BAŞVURULARI İÇİN SON GÜN	19 Kasım 2025 Çarşamba
ARASINAV NOTLARININ ÖLİTİRLMESİ İÇİN SON TARİH	5 Aralık 2025 Cuma
ARASINAV MAZERET SINAVLARI	24-28 Kasım 2025 Pazartesi - Cuma
ARASINAV MAZERET SINAVLARININ NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	5 Aralık 2025 Cuma
YARIYIL İÇİ SINAV NOTLARININ SİSTEME GİRİLMESİ İÇİN SON TARİH	26 Aralık 2025 Cuma
28 EKİM 2025 SALI GÜNDÜ CUMHURİYET BAYRAMI NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	30 Aralık 2025 Salı
29 EKİM 2025 ÇARŞAMBA GÜNDÜ YAPILAMAYAN DERSLERİN TELAFİSİ	29 Aralık 2025 Pazartesi
DERSLERİN SON GÜNDÜ	26 Aralık 2025 Cuma
GÜZ YARIYILI DEVAMSIZLIKTAN KALAN ÖĞRENCİLERİN İLAN EDİLMESİ	31 Aralık 2025 Çarşamba
YARIYIL SONU SINAVLARI	5-16 Ocak 2026 Pazartesi - Cuma
MEZUNİYET TEK DERS SINAVI BAŞVURULARI	20 Ocak - 12 Şubat 2026 Cuma - Salı
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV BAŞVURULARI	21 Ocak - 4 Şubat 2026 Çarşamba
YARIYIL SONU SINAVI SONUÇLARININ ÖLİTİRLMESİ İÇİN SON TARİH	19 Ocak 2026 Pazartesi
BÖTÜNLEME SINAVLARI	24-30 Ocak 2026 Cumartesi - Cuma
BÖTÜNLEME SINAVI SONUÇLARININ ÖLİTİRLMESİ İÇİN SON TARİH	1 Şubat 2026 Pazar
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV TARİHLERİ	10 - 12 Şubat 2026 Salı - Perşembe
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	16 Şubat 2026 Pazartesi
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV BAŞVURULARI	16-20 Şubat 2026 Pazartesi-Cuma

MEZUNİYET TEK DERS SINAVI	17 Şubat 2026 Salı
MEZUNİYET TEK DERS SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	23 Şubat 2026 Pazartesi
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI BAŞVURULARI SON TARİH	13 Şubat 2026 Cuma
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV TARİHLERİ	24-26 Şubat 2026 Salı-Perşembe
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI	18 Şubat 2026 Çarşamba
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	2 Mart 2026 Pazartesi
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	20 Şubat 2026 Cuma
ÇALIŞMA PROGRAMI	BAHAR YARIYILI
ÜNİVERSİTE GENEL İNGİLİZCE DERSLERİ MUAFİYET SINAV BAŞVURULARI	23 Ocak 2026 Cuma
ÖNCEKİ ÖĞRENMELERİN TANINMASI KAPSAMINDA DİĞER YÜKSEKÖĞRETİM KURUMLARDAN ALINAN DERSLERİN MUAFİYETLERİ İÇİN SON BAŞVURU TARİHİ	16 Ocak 2026 Cuma
ÜNİVERSİTE GENEL İNGİLİZCE DERSLERİ MUAFİYET SINAV TARİHİ	27 Ocak 2026 Salı
YATAY GEÇİŞ /ÇİFT ANADAL/YANDAL/ÖZEL ÖĞRENCİ BAŞVURULARI İÇİN SON TARİH	2 Şubat 2026 Pazartesi
BAHAR YARIYILI YATAY GEÇİŞ/ÇİFT ANADAL/YANDAL PROGRAMLARINA BAŞVURAN ÖĞRENCİLER İÇİN YETERLİLİK (BEYKOZ-PROF) SINAVI	5 Şubat 2026 Perşembe
YATAY GEÇİŞ BAŞVURULARININ İLANI	6 Şubat 2026 Cuma
ÇİFT ANADAL/YANDAL BAŞVURULARININ İLANI	10 Şubat 2026 Salı
DERS KAYITLARI	3 - 8 Şubat 2026 Salı - Pazar
YATAY GEÇİŞ ÖĞRENCİ KAYITLARI	9- 11 Şubat 2026 Pazartesi - Çarşamba(Asil Kayıt) 12-13 Şubat 2026 Perşembe Cuma (Yedek Kayıt)
ÇİFT ANADAL/YANDAL/ÖZEL ÖĞRENCİ KAYITLARI	11-13 Şubat 2026 Çarşamba-Cuma
DERSLERİN BAŞLAMASI (Hazırlık/Lisans-Önlisans)	9 Şubat 2026 Pazartesi
DERS EKLEME/BIRAKMA	9-14 Şubat 2026 Salı - Cumartesi
Derslerin amaç, içerik, öğrenme çıktıları, haftalık ders planı ve dersin öğrenme ve öğretme yöntemleri ile ölçme ve değerlendirme yöntem ve oranlarının girilmesi için son tarih	10 Şubat 2026 Salı
BAHAR YARIYILI KAYIT DONDURMA BAŞVURULARI İÇİN SON GÜN	27 Mart 2026 Cuma
ARASINAVLAR	28 Mart - 5 Nisan 2026 Cumartesi - Pazar
DERSTEN ÇEKİLME İÇİN SON GÜN	27 Mart 2026 Cuma
ARASINAV MAZERET SINAV BAŞVURULARI İÇİN SON GÜN	8 Nisan 2026 Çarşamba
ARASINAV NOTLARININ OİS'E GİRİLMESİ İÇİN SON TARİH	14 Nisan 2026 Salı
ARASINAV MAZERET SINAVLARI	13 - 15 Nisan 2026 Pazartesi - Çarşamba
ARASINAV MAZERET SINAVLARININ NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	20 Nisan 2026 Pazartesi
19 MART 2026 PERŞEMBE RAMAZAN BAYRAMI AREFESİ NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	16 Mayıs 2026 Cumartesi
20 MART 2026 CUMA RAMAZAN BAYRAMI NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	20 Mayıs 2026 Çarşamba
21 MART 2026 CUMARTES GÜNÜ RAMAZAN BAYRAMI NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	17 Mayıs 2026 Pazar
1 MAYIS EMEK VE DAYANIŞMA GÜNÜ TATİLİ NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	18 Mayıs 2026 Pazartesi
23 NİSAN ULUSAL EGEMENLİK VE ÇOCUK BAYRAMI TATİLİ NEDENİYLE YAPILAMAYAN DERSLERİN TELAFİSİ	21 Mayıs 2026 Perşembe
DERSLERİN SON GÜNÜ	15 Mayıs 2026 Cuma
YARIYIL İÇİ SINAV NOTLARININ SİSTEME GİRİLMESİ İÇİN SON TARİH	22 Mayıs 2026 Cuma
BAHAR YARIYILI DEVAMSIZLIKTAN KALAN ÖĞRENCİLERİN OİS'TE İLAN EDİLMESİ	22 Mayıs 2026 Cuma
YARIYIL SONU SINAVLARI	1 - 10 Haziran 2026 Pazartesi-Çarşamba
MEZUNİYET TEK DERS SINAVI BAŞVURULARI İÇİN SON TARİH	29 Haziran 2026 Pazartesi
BAHAR YARIYILI YARIYIL SONU SINAVI SONUÇLARININ OİS'E GİRİLMESİ İÇİN SON TARİH	14 Haziran 2026 Pazar
BÜTÜNLEME SINAVLARI	18-24 Haziran 2026 Perşembe-Çarşamba

MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI BAŞVURULARI İÇİN SON TARİH	30 Haziran 2026 Salı
BÜTÜNLEME SINAVI SONUÇLARININ OİS'E GİRİLMESİ İÇİN SON TARİH	28 Haziran 2026 Pazar
MEZUNİYET TEK DERS SINAVI	6 Temmuz 2026 Pazartesi
MEZUNİYET TEK DERS SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	7 Temmuz 2026 Salı
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI	3 Temmuz 2026 Cuma
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	7 Temmuz 2026 Salı
ÇALIŞMA PROGRAMI	YAZ ÖĞRETİMİ
AKADEMİK BİRİMLER TARAFINDAN AÇILACAK DERSLERİN BİLDİRİLMESİ İÇİN SON TARİH	26 Haziran 2026 Cuma
KEŞİN KAYIT İŞLEMLERİ	29 Haziran - 2 Temmuz 2026 Pazartesi-Perşembe
AÇILACAK DERSLERİN İLANI	3 Temmuz 2026 Cuma
DERSLERİN BAŞLANGICI	6 Temmuz 2026 Pazartesi
ARASINAVLAR	27 Temmuz - 1 Ağustos 2026 Pazartesi - Cuma
ARASINAV NOTLARININ OİS'E GİRİLMESİ İÇİN SON TARİH	7 Ağustos 2026 Cuma
MAZERET ARASINAV BAŞVURULARI İÇİN SON GÜN	5 Ağustos 2026 Çarşamba
ARASINAV MAZERET SINAVLARI	10 - 11 Ağustos 2026 Pazartesi - Salı
MAZERET SINAV NOTLARININ SİSTEME GİRİLMESİ İÇİN SON TARİH	14 Ağustos 2026 Cuma
DERSLERİN SON GÜNÜ	21 Ağustos 2026 Cuma
YARIYIL İÇİ SINAV NOTLARININ SİSTEME GİRİLMESİ İÇİN SON TARİH	21 Ağustos 2026 Cuma
DEVAMSIZLIKTAN KALAN ÖĞRENCİLERİN OİS'TE İLAN EDİLMESİ	24 Ağustos 2026 Pazartesi
YARIYIL SONU SINAVLARI	25 - 28 Ağustos 2026 Salı-Cuma
YARIYIL SONU SINAVI SONUÇLARININ OİS'E GİRİLMESİ İÇİN SON TARİH	31 Ağustos 2026 Pazartesi
MEZUNİYET TEK DERS SINAVI BAŞVURULARI	31 Ağustos-8 Eylül 2026 Pazartesi-Salı
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV BAŞVURULARI	1 - 10 Eylül 2026 Salı-Perşembe
MEZUNİYET TEK DERS SINAVI	11 Eylül 2026 Cuma
MEZUNİYET TEK DERS SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	15 Eylül 2026 Salı
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI BAŞVURULARI İÇİN SON TARİH	14 Eylül 2026 Pazartesi
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV TARİHLERİ	15 - 18 Eylül 2026 Salı - Cuma
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV BAŞVURULARI	22 Eylül - 25 Eylül 2026 Salı-Cuma
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 1. EK SINAV NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	22 Eylül 2026 Salı
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI TARİHİ	17-18 Eylül 2026 Perşembe-Cuma
MEZUNİYET NOT ORTALAMASI YÜKSELTME SINAVI NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	23 Eylül 2026 Çarşamba
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV TARİHLERİ	30 Eylül - 2 Ekim 2026 Çarşamba-Cuma
2547 SAYILI KANUNUN 44 C MADDESİ KAPSAMINDA 2. EK SINAV NOTLARININ BİLDİRİLMESİ İÇİN SON TARİH	6 Ekim 2026 Salı
RESMİ TATİLLER	
CUMHURİYET BAYRAMI (TATİL)	28 Ekim 2025 Salı ^{1/2} / 29 Ekim 2025 Çarşamba
YILBAŞI (TATİL)	1 Ocak 2026 Perşembe
RAMAZAN BAYRAMI (TATİL)	19 Mart 2026 Perşembe ^{1/2} / 22 Mart 2026 Pazar
ULUSAL EGEMENLİK VE ÇOCUK BAYRAMI (TATİL)	23 Nisan 2026 Perşembe
EMEK VE DAYANIŞMA GÜNÜ (TATİL)	1 Mayıs 2026 Cuma
ATATÜRK'Ü ANMA GENÇLİK VE SPOR BAYRAMI (TATİL)	19 Mayıs 2026 Salı
KURBAN BAYRAMI (TATİL)	26 Mayıs 2026 Salı ^{1/2} / 30 Mayıs 2026 Cumartesi
DEMOKRASİ ve MİLLİ BİRLİK GÜNÜ	15 Temmuz 2026 Çarşamba
ZAFER BAYRAMI (TATİL)	30 Ağustos 2026 Pazar

English Preparatory Program

Students may enroll in an English preparatory program either as a requirement or as an option, depending on the requirements of the program they have registered for. In the Foreign Languages Department, the standard duration of study for students enrolled in the mandatory English preparatory program is one year, with a maximum duration of two years. For students who are unable to complete the program within the maximum duration, the provisions of Law No. 2547 apply. For students enrolled in the optional English preparatory program, the maximum study period is one year. Matters related to mandatory or optional foreign language preparatory programs are conducted in accordance with the principles determined by the Senate. For more detailed information, please refer to the Beykoz University English Preparatory Program Education and Teaching Guidelines at <https://www.beykoz.edu.tr/icerik/460-yonergeler>

Undergraduate Transfer

Undergraduate transfer refers to the right of a student enrolled in a higher education institution to continue their education in other diploma programs at the same level.

Intra-institutional horizontal transfer: a student's transfer to other diploma programs at the same level within the university where they are enrolled.

Inter-institutional horizontal transfer: Transfer from one university to another university at the same level.

Students can transfer horizontally in two ways. These are: Transfer by Central Placement Score (Additional Article 1) and Transfer by Grade Point Average. For students who enroll in equivalent programs through horizontal transfer within and outside the university, the time spent in the previous program is included in the maximum duration of study.

Transfer based on the Central Placement Score (Additional Article 1) can only be done once during the education period.

For students who transfer horizontally to a different program from the one they are studying in using the central placement score, their maximum duration is calculated by subtracting the duration of the year or semester they were transferred to from the maximum duration of the program after their adaptation to the program they transferred to.

External Transfer

External Transfer refers to the placement process conducted by the Student Selection and Placement Center (ÖSYM) based on the results of an examination for students graduating from vocational schools to undergraduate programs that continue their field of study.

Candidates who transfer externally are placed in the third year of the bachelor's program they have been admitted to. Along with placement, any courses they need to take from lower grades, the prerequisite and co-requisite

courses for these, and the courses they are exempt from in upper grades are also determined. The placement process also determines the courses they are exempt from in higher grades and internships and similar work, through the recognition of prior learning. Enrolled students first take the courses they are missing from lower grades and the prerequisite and co-requisite courses for these.

The normal and maximum durations for students transferring externally are determined by subtracting 4 semesters from the normal and maximum durations specified for the relevant program. The duration spent in the Preparatory Program is excluded. To complete the courses missing from lower grades, the number obtained by dividing the total ECTS credits of the courses that need to be completed by 30 is rounded up, and this number is added to the normal and maximum periods.

Student Workload and Course Enrollment Conditions

According to the student workload and course enrollment conditions specified in Article 20 of the Beykoz University Undergraduate-Associate Degree Education and Teaching Regulations, updated by Senate Decision, a student's normal workload for one semester is 30 ECTS, and the maximum workload is 42 ECTS.

With the approval of their academic advisors, students are exempt from courses in the first semester and may take courses from higher semesters, provided that they do not exceed the normal workload. In subsequent semesters, based on their final grade point averages at the end of the semester;

- a) Students with a GPA of 2.29 or below on a 4.00 scale may take up to 30 ECTS credits,
- b) Students with a GPA between 2.30 and 2.99 out of 4.00 may take up to 36 ECTS credits.
- c) Students with a GPA of 3.00 or higher on a 4.00 scale are eligible for up to 42 ECTS credits,
- d) Students who have reached graduation status may take courses from lower and/or upper semesters up to a maximum of 42 ECTS credits, regardless of their GPA, provided they do not exceed the maximum workload. (A student is considered to be in graduation status if they can graduate by taking 42 ECTS credits in the relevant semester.)

The maximum course load that students in double major and minor programs can take in one semester is 42 ECTS credits in total, including major, second major, or minor credits.

Academic Counseling

An academic advisor is a faculty member who monitors the academic development and performance of students enrolled in their program; guides and directs students on required and elective courses they must take within the relevant teaching program, as well as other academic matters. (The procedures and principles regarding the academic advising system are determined by the Senate.

Course Registration

Students who pay their tuition fees at the beginning of each academic year/semester select their courses for that semester via the EÖBS system on the dates specified in the academic calendar and within the framework of the conditions set forth in Article 20, and complete their final course registration with the approval of their academic advisors. Students who continue in the compulsory English preparatory program in the foreign languages department and meet the English language proficiency requirements at the end of the fall semester, as well as students who continue in the optional English preparatory program, may register for courses offered in the spring semester of the program they will study in if they wish, provided they withdraw from the preparatory program. Students who successfully complete the compulsory English preparatory program in the Foreign Languages Department and students who participate in the optional English preparatory program may, if they wish, take courses from the first year of their registered education and training program during the summer term at the end of the preparatory program.

Adding and Dropping Courses

Students can add or drop courses through the EÖBS system during the dates specified in the academic calendar, in accordance with the conditions outlined in Article 20 of the Undergraduate and Associate Degree Education and Training Regulations.

Withdrawing from a Course

After the course addition and drop period has ended, students may withdraw from the course they are enrolled in until the final withdrawal date specified in the academic calendar, with the advisor's opinion and the relevant administrative board's decision. Students who withdraw from a course are given a W grade. No refunds are made for course withdrawal. As a result of course withdrawal, the number of courses a student is enrolled in during a semester cannot fall below two. Students cannot select another course in the same semester to replace the course they withdrew from. Students cannot withdraw from courses in the first semester.

Course Repetition

Students with semester letter grades of DZ, FF, FD, BZ, or W must repeat the courses they failed or withdrew from, or equivalent courses offered in their

place. Grades for repeated courses are recorded for the semester in which the course belongs and are included in the relevant semester's grade point average (GPA). If students fail a course that has been removed from the course program as a result of changes in the education and training programs, they take the course(s) matched to the failed course, with the approval of the relevant committee, provided that the credit is not less than that of the failed course. Students can take another elective course in place of the elective courses they failed, provided that the credit is not less than that of the failed course. Students may retake courses they have passed once, if they wish, in order to raise their grade point average. The grade obtained in the last attempt at the course/courses taken shall be valid for the calculation of the final grade.

Course Attendance Requirement

Students are required to attend both the theoretical and practical components of the courses they are enrolled in. The attendance requirement is 70% for theoretical courses and courses without practical components, and 80% for practical courses (project-based courses, workshops, project-focused courses, laboratories, kitchens, and similar) and courses in the Mandatory English Preparation Program.

The following points are taken into account when calculating absences:

- a) Days for which students submit a medical report are not counted as absences. However, this situation cannot exceed 35% of the total class hours for theoretical courses and 25% for practical courses. Absences exceeding these limits are considered absences.
- b) Absences of students who participate in scientific, cultural, artistic, or sporting events in Turkey or abroad on behalf of the university and whose participation in these events is officially deemed appropriate are not counted as absences. However, this exemption cannot exceed 50% of the total duration of the relevant course. Such permissions must be officially communicated to the course instructor by the relevant academic or administrative units.

Students who do not meet the attendance requirement cannot take the end-of-semester exam for the relevant course. Students who have met the attendance requirement but failed the course can only pass by fulfilling the mid-term and end-of-semester assessment and evaluation requirements if they retake the course.

If a course is removed from the curriculum as a result of changes in the education and training program and an equivalent course in the same main course category is determined to replace a course in which the student previously failed, the student is considered to have attended this new course. However, if the student requests, they may retake the course if it is offered. Students enrolled in the mandatory English preparatory program who fail must fulfill the course attendance requirement when repeating the

preparatory program.

Attendance is mandatory for summer courses. This requirement also applies to courses previously taken and completed.

Professional Practice at Workplace (Internship)

Workplace Application Training (internship) at the university is mandatory for all associate and bachelor's degree programs. In some programs, due to the nature of the program, a different application may be made with the decision of the relevant academic unit and the Senate. The duration of the internship and the principles of application for students are carried out in accordance with the principles determined by the Senate, taking into account the application needs of the programs, and the Beykoz University Applied Education Guidelines. Some important information regarding the guidelines is as follows:

- In order for students to be sent to institutions for practical training at the workplace, they must have a weighted grade point average of at least 1.50 for the semesters they have completed up to that point.
- Students can take the Workplace Practical Training course if they have a maximum of 2 courses that they have failed or never taken during the relevant period. Students with more than 2 courses must first complete the courses they have taken previously and failed or were unable to take. For more detailed information, please refer to the Beykoz University Workplace Training Guidelines at <https://www.beykoz.edu.tr/icerik/460-yonergeler>.

Tuition Fees

Education at Beykoz University is subject to tuition fees.

Tuition fees and payment methods are determined and announced each year by the Board of Trustees for students continuing their education and new students enrolling.

Taking into account the year of enrollment at the university, students who cannot complete their registered program within the normal education period pay the tuition fee per credit determined by the Board of Trustees for that year for the courses they will take.

If the total fee to be paid by the student for the courses they will take exceeds the tuition fee for the current year, the tuition fee for the current year will apply. Double major and minor students do not pay any additional fees on top of the tuition fee they pay for their major program within the normal duration of their major program. Double major or minor students who cannot complete their major, second major, or minor program within the normal duration of study pay the tuition fee per credit determined by the Board of Trustees for the courses.

Students who pay tuition fees to register or renew their registration are entitled to a tuition fee refund at the rates and within the periods determined

by the Board of Trustees in the event of withdrawal from the University for any reason. These rates are applied as specified in the Beykoz University Withdrawal and Leave of Absence Fee Refund Principles.

Special students must pay the tuition fee determined per credit based on the credits of the courses they are enrolled in.

According to the provisions of Article 2547 of the Higher Education Law on "Student Disciplinary Matters," tuition fees paid by students who have been expelled from the University will not be refunded.

Students who fail to pay their tuition fees within the periods specified in the academic calendar will not be registered or re-registered. These students will not be entitled to student rights.

Scholarships

Scholarships provided to students placed by ÖSYM are non-repayable. They continue throughout the normal education and training period, including the compulsory English preparatory program, and cover only tuition fees. The scholarships of scholarship students who cannot complete their education within the normal education period may be extended for a maximum of one more year, provided that the students have a valid excuse, that this is accepted by the University Management Board, and that it is approved by the Board of Trustees.

Scholarships are valid for domestic education and training fees and do not cover special conditions that may arise within the framework of the University's agreements with institutions abroad.

The Education and Training Support Scholarships at our University are as follows:

- ÖSYM Scholarship (Full Scholarship, 50% Scholarship)
- Athletic Scholarship
- Outstanding Achievement Scholarship
- Special Protocol Discount
- Disabled Student Discount
- Sibling Discount
- Teacher and Faculty Discount

Daha detaylı bilgi için Beykoz Üniversitesi Başarıyı Teşvik, Burs ve İndirim Yönergesine <https://www.beykoz.edu.tr/icerik/460-yonergeler> linkinden ulaşabilirsiniz.

Rector's Honor List, Dean/Director Honor List

High-achieving students enrolled in associate degree, bachelor's degree, and preparatory programs at Beykoz University are selected for the Rector's List, Dean's List, and College Director's List at the end of each semester based on their academic performance during that semester. Students selected for the Rector's List, Dean's List, and College Director's List are awarded a certificate of achievement at a ceremony, provided they meet the requirements specified in the "Beykoz University Rector, Dean/Director List" application guidelines. The list of recipients is announced on the university website.

Recognition of Prior Learning, Course Exemption, and Equivalence

Students who have successfully completed courses at another higher education institution may be exempt from equivalent courses in their new program by the decision of the relevant administrative board. Learning outcomes acquired by students admitted to programs within the university outside of higher education institutions may be linked to the learning outcomes and credits of courses included in the relevant program, in relation to the learning outcomes of the program to which they have been admitted. Students who document these outcomes and the processes through which they were achieved may be exempted from the exams to be held for the courses to which their outcomes are linked, provided they pass these exams and subject to the relevant administrative board decision. Students who graduate from secondary education institutions implementing the International Baccalaureate (IB) Diploma Program and enroll in the University may request exemption from relevant courses if the content of the courses they took during their high school education corresponds to the course content of their registered undergraduate or associate degree program. Within the scope of recognition of prior learning and course exemption, the Senate may decide to hold exemption exams for common courses included in the course programs on the dates specified in the academic calendar. The class to which a student transferring from another higher education institution to an equivalent program at the University will be assigned is determined by the relevant administrative board, taking into account the length of study completed at the previous institution.

The class level to which students transferring horizontally from another higher education institution to a different program at the University, or students who have graduated from or been dismissed from another higher education institution and have been placed in any program at the University, will be assigned is determined by the relevant administrative board, taking into account the courses and credits the student has taken and successfully completed in their previous program. Students placed or transferred to the University are required to fulfill the obligation to continue courses taken at another higher education institution for which they have not been exempted. In order for students who are exempted from courses and placed in a new program to be eligible for graduation, they must be enrolled for at least one semester in associate degree programs and at least two semesters in bachelor's degree programs at the University. The recognition of prior learning, course exemptions, and placement procedures are carried out in accordance with the principles determined by the Senate.

Exams

Exams consist of midterm exams, final exams, single-course exams, make-up exams, exemption exams, and supplementary exams, and are announced on the EÖBS.

Midterm Exams

Midterm exams are held during each academic semester for courses included in the semester's teaching plan and opened, within the period specified in the academic calendar. Other short exams, projects, assignments, and similar midterm assessment activities are conducted at times deemed appropriate by the relevant instructor during each academic semester. Students who do not participate in midterm exams may take the final exams if they have fulfilled the attendance requirement.

Final Exam

Final exams are exams conducted during each academic semester, as specified in the teaching plan for that semester and within the timeframe set in the academic calendar. They include both final and makeup exams.

To be eligible to take the end-of-semester exams, students must have fulfilled the attendance requirement for the relevant courses. Students must obtain a minimum of 50 (fifty) points on the end-of-semester exams. Students who fail to meet this threshold are considered to have failed the relevant course. No make-up exams are held for semester-end exams. Students who are unable to take the semester-end exam are evaluated by taking the make-up exam for the relevant course. At the end of the fall and spring semesters, make-up exams are held for courses that have a final exam. No make-up exams are held for summer school final exams.

Single Course Exam

The single course exam is an exam that students who have successfully completed all courses in their curriculum (including applied education courses such as vocational training in the workplace and internships) except for one course can take. Vocational training in the workplace and internship courses are excluded from the single course exam. Practical courses, project courses, final projects, and similar courses may be excluded from the single course exam. Courses in this scope are determined by the relevant academic unit councils and reported to the Rectorate for a Senate decision.

The single course exam is held at the end of each semester. The date of the single course exam and the application date are announced in the academic calendar. Students who wish to take the single course exam can apply for it via EÖBS on the date specified in the academic calendar. Semester-long work is not taken into account in the success evaluation of the single course exam. A minimum grade of CC is required to pass the exam. The single course exam grade is shown on the transcript for the semester in which the course is taken and is taken into account in the calculation of the GPA.

If students fail the single course exam, they may choose to retake the course in the semester it is offered within their maximum study period or take the single course exams offered at the end of the semester. Students who previously took the course and failed with an FF, FD, or BZ grade may take the single course exam.

Make-Up Exam

A make-up exam is an exam opportunity granted to students who are unable to attend midterm exams for a valid and justified reason, provided that their excuse is accepted by the relevant administrative board. Make-up exams are only applicable to midterm exams; they are not valid for final exams, comprehensive exams, or single-course exams.

Students who are unable to attend midterm exams are required to submit official documentation proving their excuse, along with a written explanation of the reason, to the dean or director of their academic unit within three (3) business days following the completion of the exams. Applications not submitted within this timeframe will not be considered.

The make-up exam shall be equivalent to the regular midterm exam for the same course in terms of scope, content, and assessment method. Students who do not take the make-up exam shall not be granted a second exam opportunity.

Students who are unable to take the exam due to health reasons must document this situation with a medical report issued by a fully equipped health institution that clearly states the period of rest. The report must be submitted to the relevant academic unit within the period specified above.

Proficiency Exam

Within the scope of recognition of prior learning and course exemption, the University Senate may decide to hold exemption exams for certain courses in the curriculum on the dates specified in the academic calendar. Students who participate in these exams and demonstrate success are exempted from the relevant courses. The grades for the exempted courses are converted to letter grades and included in the calculation of the overall grade point average.

Additional Exam

Final-year students who fail to meet the graduation requirements at the end of the maximum period of study are granted additional exam rights in accordance with the provisions of Article 44 of Law No. 2547 to enable them to graduate.

Final Grade

In regular programs, students' grades for a course are calculated by taking 50% of the weighted average of the grades they receive from midterm assessment and evaluation activities and 50% of the grade they receive from the final exam. In distance education programs, the weights defined in the relevant guidelines approved by the Senate are applied. In project and project-based courses, the weights of midterm and final exams are determined by the relevant academic units and submitted to the Rectorate for definition in the EÖBS.

Students' success grades for a course are calculated based on the absolute evaluation system. In this context:

- a) The grade is determined based on the points obtained from midterm work and midterm/final exams.
- b) Mid-term work consists of at least two different assessment activities. One of these activities must be a mid-term exam (vize). The contribution rate of the mid-term exam to the grade cannot be reduced below 35%.
- c) For project and application-based courses, the mid-term and end-of-semester evaluation ratios are determined by the relevant academic unit and reported to the Rectorate for announcement.

Midterm and final exams are not held for applied education courses (vocational training in the workplace, internships). Assessment for these courses is conducted according to the principles determined by the Senate. Course grades are evaluated as BI (Pass) and BZ (Fail), and these grades are not included in grade point averages. Courses that do not require midterm and/or final exams may be graded with an absolute grade or as Pass (BI)/Fail (BZ) depending on the nature of the course. Grades for courses graded as Pass or Fail are not included in grade point averages.

Objections to Exam Grades

Grades for midterm exams, final exams, and similar exams (excuse, single course, exemption, additional exam, etc.) are announced by the instructor via EÖBS.

Upon appeal against midterm and final exams and other exams of this nature (excused absence, single course, exemption, additional exam, etc.), the instructor of the course will re-examine the grade of the appealed exam for material errors and report the result in writing to the relevant Dean's Office or Directorate within three business days.

If there is no change in the grade, the relevant academic unit will notify the student directly. If the instructor does not make a change and the student wishes to continue appealing the decision, they must report this situation in writing to the relevant Dean's Office or Directorate within three (3) business days. The committee reviews the exam paper and makes its decision within five (5) business days at the latest. The committee's recommendation is finalized by the administrative board's decision and communicated to the student in writing.

Appeals regarding mid-term evaluations (quizzes, short exams, assignments, and similar) are evaluated by the instructor of the course.

Appeals submitted outside the timeframes defined above will not be processed.

Calculation of the Grade

The grade is calculated based on the student's overall academic performance in a course, taking into account the scores obtained in mid-term work and the mid-term/final exam in specific proportions. In this context, "contribution to the grade" refers to the weight of the relevant teaching activity (mid-term work or mid-term/final exam) on the grade.

Accordingly:

- In regular education programs, midterm work contributes 50% to the grade, and the midterm/final exam contributes 50%.
- In distance education programs, midterm work contributes 40% to the final grade, and the midterm/final exam contributes 60%.

The relationship between absolute grades and letter and numerical grades, along with their meanings, is indicated in the table below:

Double Major

At our university, a double major program may be established between associate degree programs and other associate degree programs, or between bachelor's degree programs and other bachelor's degree programs or associate degree programs, upon the recommendation of the relevant departments and faculty/college councils and with the approval of the Senate. Students cannot enroll in more than one double major diploma program

Absolute Grade	Letter Grade	Numerical Grade	Meaning
90-100	AA	4.0	Excellent
80-89	BA	3.5	Very Good
73-79	BB	3.0	Good
66-72	CB	2.5	Average
60-65	CC	2.00	Sufficient
55-59	DC	1.50	Pass
50-54	DD	1.0	Pass
36-49	FD	0.50	Fail
0-35	FF	0.00	Fail
-	DZ	0.00	Lack of Sufficient At-tendance

-	BI	-	Pass
-	BZ	-	Fail
-	M	-	Exempt
-	W	-	Withdrawal from Course
	E	-	Unentered Grade

Explanatory special letter grades:

- BI: Given for courses successfully completed but not included in the grade point average.
- BZ: Given for courses that were failed but do not contribute to the grade point average.
- M: Given for courses exempted under Article 29.
- W: Indicates that the student withdrew from the course within the academic calendar period.
- E: Used temporarily for courses for which the grade has not yet been entered or the evaluation process has not been completed. If not converted within the specified time, it is considered FF.

at the same time. However, students can enroll in a double major diploma program and a minor program at the same time.

Application dates are announced in the academic calendar. Applications for a double major diploma program can be made in the bachelor's degree program at the earliest at the beginning of the third semester and at the latest at the beginning of the fifth semester, and in the associate degree program at the earliest at the beginning of the second semester and at the latest at the beginning of the third semester.

Students who have a minimum GPA of 70 out of 100 in their primary diploma program at the time of application and who are in the top 20% of their class in terms of academic success in the relevant class of the primary diploma program may apply for a second major diploma program.

Students whose overall grade point average in their primary diploma program is at least 70 out of 100 but who are not in the top 20% of their primary diploma program class in terms of academic success may also apply for the double major program if they have a score that is not less than the minimum score for the relevant year of the double major program.

To be eligible to apply for the dual major diploma program, students must have successfully completed all courses taken in the major diploma program up to the semester they are applying for.

The student's GPA in their primary major program may drop to a maximum of 2.50 out of 4.00 once during the dual major program. If the student's GPA falls below 2.72 for the second time, their registration in the second major program will be canceled.

In order for the student to graduate from the second major undergraduate diploma program, they must earn at least 240 ECTS course credits, provided that at least 60 ECTS credits are taken from the second major undergraduate diploma program, and their GPA must be at least 2.72 in the major undergraduate diploma program. In order for the student to graduate from the second major associate degree program, they must earn at least 120 ECTS course credits, with at least 30 ECTS credits taken from the second major associate degree program, and their GPA in the major associate degree program must be at least 2.72.

A graduation diploma can only be awarded to a student continuing in the second major bachelor's program if they graduate from the first major diploma program they are continuing in. If a student does not take courses in the double major program for two consecutive semesters, their registration in the second major diploma program will be canceled.

Minor

A minor is when students enrolled in bachelor's degree programs take courses from another bachelor's degree program within our university to increase their knowledge.

Students who complete minor programs are only issued a certificate of achievement (minor certificate) in the field in which they studied. These certificates do not replace a diploma.

Students may apply for a minor program at the earliest in the third semester and at the latest at the beginning of the sixth semester of their major undergraduate program.

Students who have successfully completed all credit-bearing courses in their undergraduate program up to the semester they apply may apply to a minor program.

The student's GPA in their major program must be at least 65 out of 100 at the time of application.

In order to continue in the minor program, the student's grade point average in the major program must be at least 60 out of 100. Students who do not meet this requirement will be removed from the minor program.

Courses in which the student has been successful but which do not count towards the major program are included in the transcript and diploma supplement without being included in the overall grade point average.

Graduation

Students are eligible to graduate if they successfully complete all courses and internships in their registered course program, meet the minimum ECTS credit requirements, and achieve a minimum GPA of 2.00 out of 4.00. The provisions of the Beykoz University Dual Major and Minor Program Guidelines apply to the graduation of dual major program students.

Students who have successfully completed all their courses and are eligible for graduation but have a cumulative GPA below 2.00 are granted a one-time opportunity to take a grade improvement exam for up to two courses of their choice from among those they have previously taken, in order to raise their cumulative GPA to 2.00. Students who are eligible to raise their overall grade point average to

2.00 by taking the exams offered at the end of each semester may use this exam right. Students who are unable to raise their overall grade point average to 2.00 by using this exam right are subject to the provisions of the fourth paragraph of Article 25 of the Beykoz University Undergraduate-Associate Degree Education and Teaching Regulations. Students who meet the graduation requirements but wish to continue their studies by taking courses to raise their GPA may be given the opportunity to repeat courses they have already passed, provided they apply in writing to the relevant dean's office or directorate within fifteen working days from the date the semester-end exams are announced, and provided they do not exceed the maximum study period.

Graduating students are issued a diploma supplement and a transcript of records in English along with their diplomas.

Students with a GPA between 3.00 and 3.49 graduate with honors, and those with a GPA of 3.50 or higher graduate with high honors. These students are

given a special document indicating their status along with their diplomas.

Honor or high honor certificates are not issued to students who have received disciplinary penalties in accordance with the provisions of Law No. 2547 on Higher Education Institutions.

Registration Freeze

Students may request to freeze their enrollment for valid and legitimate reasons such as health, military service, financial difficulties, natural disasters, family matters, personal reasons, education abroad, and similar circumstances, provided that they document their situation within the maximum period of study and on the dates specified in the academic calendar. Students may freeze their registration for a maximum of two semesters in associate degree programs and a maximum of four semesters in bachelor's degree programs, subject to the decision of the relevant administrative board. In exceptional cases, these periods may be extended by decision of the University Administrative Board. The periods of enrollment suspension are not counted toward the maximum duration of study. The principles regarding tuition fees for students wishing to suspend their enrollment are determined by the guidelines.

Deregistration

Students may request to withdraw from registration via EÖBS if they wish. The deregistration process is completed upon approval by the relevant units through the system. The documents submitted by the student during registration may be given to the student themselves or to another person appointed as their representative by power of attorney. Students who wish to withdraw must have paid the tuition fees for the semester/year prior to the semester/year in which the withdrawal request is made. Students who withdraw lose all their student rights at the University and cannot re-enroll until they are re-assigned by ÖSYM to the program from which they withdrew in order to complete their studies.

Termination of Enrollment

In the following cases, the student's affiliation with the University is terminated by decision of the University Administrative Board:

- a) The affiliation of students who have not renewed their registration for four consecutive years in undergraduate and associate degree programs within the maximum study period may be terminated by decision of the University Administrative Board and with the approval of YÖK.
- b) The affiliation of a student who has been expelled from a higher education institution in accordance with the provisions of the Higher Education Law No. 2547 shall be terminated.

Discipline

Disciplinary proceedings against students are conducted in accordance with the provisions of Law No. 2547.

Directorate of Student Affairs

The main purpose of the Student Affairs Directorate is to ensure that all procedures related to students, from admission and registration to graduation, are planned and carried out in a complete, accurate, and orderly manner in accordance with the relevant legislation and regulations, and to ensure coordination with academic and administrative units.

Student Affairs System (OIS)

You can access the Beykoz University Student Affairs System via <http://ois.beykoz.edu.tr> or by clicking on "OIS" in the "Our Students" menu on the www.beykoz.edu.tr homepage. Through this system, you can view your grades, register for courses, start your internship process, track your attendance status, request documents, and access announcements and other information at .

If you forget your password: Click on "Forgot My Password" and fill in the required information. Your new password will be sent to your registered mobile phone via SMS.

Student Affairs Office

At Beykoz University, we prioritize not only our students' academic success but also their social, cultural, and personal development. Established in line with this understanding, the Student Dean's Office aims to make your university life more productive, participatory, and supportive.

The Student Dean's Office provides our students with the counseling, guidance, and referral services they may need throughout their university life. It also acts as a constructive bridge, working in coordination with student clubs, events, representatives, and various social support units to convey our students' opinions and requests to the university administration.

Our fundamental goal is to create an inclusive university environment where every student can express themselves, participate in decision-making processes, and realize their personal potential.

Health, Culture, and Sports Directorate

The Health, Culture, and Sports Directorate is responsible for organizing all sports, social, and cultural activities for students at our university. It prepares projects to ensure the development of these services. To this end, it coordinates the activities of student clubs with faculty advisors, enabling our students to produce social projects in socio-cultural work and plans and carries out activities on topics that appeal to their interests.

In addition, it provides Psychological Counseling and Guidance (PDR) services to support the mental well-being of our students. It plans and implements health services to meet the physical health needs of our students.

Sports Coordination

The Sports Coordination organizes and develops the sporting activities of our university students and carries out the task of representing them in national and international arenas. Our teams successfully represent our university in intercollegiate competitions throughout Turkey and in various tournaments in Europe.

Branch selections are announced via the @beykozevents Instagram account and student email addresses. If you would like to see a new branch opened, you can visit the Health, Culture, and Sports Directorate located on the 1st floor of the Faculty of Business and Management Sciences or send an email to sks@beykoz.edu.tr.

Our active sports branches include men's soccer, men's futsal, men's volleyball, women's volleyball, women's dragon boat, mixed dragon boat, sailing (women and men), men's basketball, men's 3x3 basketball, women's beach volleyball, men's beach volleyball, women's snow volleyball, men's snow volleyball, women's kickboxing, men's kickboxing, women's taekwondo, men's taekwondo, women's wushu, and men's wushu.

You can easily do cardio, crossfit, and fitness training at B-Fitness, which is part of the Sports Coordination Department. B-Fitness is open to all students on the 1st floor of the Faculty of Business and Management Sciences Campus.

Student Clubs

Beykoz University student clubs are waiting for members to discover their interests, make new friends, and enjoy unforgettable experiences. Our clubs, active in areas such as sports, arts, culture, social responsibility, technology, and many more, offer an excellent environment for all students who want to bring their ideas to life and develop their talents.

Students who wish to experience a club life filled with events, projects, competitions, and social responsibility initiatives can join by visiting <https://ois.beykoz.edu.tr/ogrenciler/kulup/ogrencikulupbasvuru>.

Beykoz University's active student clubs include:

Search and Rescue Club, Science and Fantasy Fiction Club, Computer Engineering Society, Cartoon and Animation Club, Dance Club, Maritime Club, Nature Sports Club, Echoway Sustainable Business and Innovation Club, E-Sports and Gaming Club, Philosophy and Literature Club, Photography Club, Gastronomy Society, Travel and Activities Club, Google Developer Groups On Campus, Graphic Design Club, Public Relations Club, Aviation Club, International Students Club, Interior Design Club, Business Club, Black Sea Club, Career and Management Club, Red Crescent Club, Logistics Club, Media Club, Architecture Club, Motorcycle Club, Music Club, Psychology Club, Rail Systems Club, Cyber Club, Political Science Club, Water Sports Club, City and Culture Club, Theater Club, Community Volunteers Club, International Trade Club, Artificial Intelligence Club, Software Engineering Club, Green Crescent Club, Management and Technology Club

Culture - Arts

Our university has 5 social areas totaling 1460 m2 and 2 conference halls totaling 425 m2 where our students carry out their social, cultural, and sporting activities. Among these is the multipurpose Student Clubs Center, which has modern dance, music, theater stages, and dressing rooms.

Our student clubs have an annual budget. The budget changes each year

according to the requests and activities of the student clubs. Guidance services for our student clubs are provided by academic advisors and the SKS Directorate Student Clubs Specialist.

Dormitories

Beykoz University continues its educational activities across six different campuses in Kavacık. Our students have the option to stay in state-run dormitories and private dormitories located in the Beykoz district.

Student Council

The Student Council supports students in meeting and developing their educational, health, sports, and cultural needs, and is committed to helping them find solutions to their personal problems. Elected every two years, the Student Council is an excellent example of a democratic and student-centered university model. The President of the Student Council also attends Uni-versity Board meetings on behalf of all students.

Technical Tours

Technical Tours provide our students with the opportunity to examine the theoretical and practical education they receive in companies in a practical way. During these pre-planned technical tours, our students have the opportunity to ask questions to company officials and learn about what they are curious about.

Library

The Library is located on the Faculty of Business and Administrative Sciences Campus and is open on weekdays between 08:30–19:00. In addition, a study hall is available for our students on the Vocational Schools Campus.

The total size of all our study areas is 820 square meters, offering a seating capacity of approximately 300 people. During exam periods and official holidays, library opening hours may vary; therefore, the most up-to-date information regarding opening and closing times can be accessed via the website.

Beykoz University Library houses nearly 30,000 printed publications, over 300,000 e-books, more than 50,000 e-journals, nearly 30,000 conference proceedings, periodicals, maps, DVDs/CDs, and a collection of rare works.

Guided by the principle that “The Library is the Heart of the University”, our library continues to develop the necessary infrastructure to ensure that our academic and administrative staff, as well as our students, can easily access the information they need. In this context, our library is a member of ANKOS, the largest consortium in its field in Turkey.

Within the scope of EKUALL, as well as through international databases, numerous e-resources are actively accessible to university users. Adapting to advancing technology, the library will continue to provide its services in the coming years.

Food and Beverage

At the "Palegg Cafe" locations across all our university campuses, students can enjoy all their meals in one place; they can savor a variety of options, from breakfast plates to chicken or meat-based meal choices.

Psychological Counseling Unit

The Psychological Counseling and Guidance Unit aims to assist Beykoz University students in their individual, social, and academic development, facilitate their adaptation to the university, and equip them with the necessary skills in these areas. Services such as counseling, information, psychological assessment, and referral are offered for many issues that can make life difficult, such as anxiety, depression, stress, academic concerns and difficulties, adjustment problems, relationships, difficult decisions, and dilemmas.

All consultations at the Psychological Counseling Unit are free of charge, and appointments are made via except in emergencies. Confidentiality is paramount during consultations.

The Psychological Counseling Unit, located on the 1st floor of the Faculty of Business and Management Sciences Campus, provides services every weekday from 08:30 to 17:30.

Career Center Directorate

The purpose of the Career Center is to contribute to the development of our students' competencies before they complete their studies, to support them in making informed career choices, and to ensure that they are prepared for the working world before graduation by helping them learn about working life through workplace training (internships), conferences, and participation in industry fairs.

To guide students and graduates in their career planning, the Career Center collaborates with various industries to organize events that bring together students, graduates, and industry representatives. Announcing personnel requests based on the needs and demands of the sectors to graduates and students via email in the form of "On-the-job training (internships) and Job Opportunities" is also among the main tasks of the Career Center.

Additionally, an "Alumni Information System" has been established, which serves as a platform where alumni can access news and events related to them, update their profile information with secure login, post news/announcements, and communicate with the alumni office.

The Career Center serves as a hub where all our students and alumni can visit at any time and seek advice on any career-related matters.

It provides support in career planning, resume writing, and interview preparation. It offers opportunities to meet with senior company executives to learn about the business world, benefit from sectoral experiences, and undertake workplace training (internships).

Health Services

Beykoz University campuses have infirmaries that provide free services to students. The infirmaries are open Monday through Friday from 8:30 a.m. to 5:30 p.m. A doctor and nurse are available to assist students with minor injuries and ailments. Students with more serious conditions are referred to hospitals.

International Opportunities

Today, the increasing mobility of students, faculty members, and alumni has resulted in diversity and variety, making higher education environments multinational and multicultural. International dimensions and current developments are taken into account in all functions of our university, and efforts are made to become an institution of international quality.

Internationalization is one of our university's most important goals. Beykoz University offers its students international opportunities and recognition through the partnerships and collaborations it has developed with other countries, while also providing a multicultural, international environment for its international students.

All learning outcomes of the programs at our university and the courses related to these outcomes are aligned with the European Credit Transfer and Accumulation System (ECTS) and the Turkish Higher Education Qualifications Framework. Our students receive the Diploma Supplement, one of the requirements of the Bologna Process, which aims to create a European Higher Education Area that includes our country, and EuroPass documents that make it easier for European citizens to make their skills and competencies clear and understandable. These documents, issued in addition to the diploma, assist relevant institutions and organizations in recognizing the diplomas and degrees of Beykoz University graduates abroad.

National and international programs that support student mobility (Erasmus+, Fulbright, etc.), special bilateral agreements, and other scientific, social, and cultural activities provide opportunities for students to experience different environments and cultures during their education and to develop themselves as global citizens with shared values beyond geographical boundaries.

Our university offers students the opportunity to study abroad for one or two semesters through international exchange programs and bilateral agreements, as well as opportunities for internships, degree completion, and joint degrees abroad. Within the scope of learning mobility activities, our students have the opportunity to study for one or two semesters in countries such as the Netherlands, Austria, Latvia, and Poland.

Striving to become a university recognized on the international stage, our university also opens its doors to foreign students who wish to receive an education with international standards. This allows our students to experience life on a multicultural campus.

Beykoz University places particular emphasis on the following areas in line with its goal of becoming a university recognized on the international stage:

- English-Focused Education
- Multinational, Multicultural Campus and Classroom Environment
- International Exchange Programs
- At Least One Semester of Study Abroad
- Internships Abroad
- Joint Programs with Universities Abroad

Information Technologies

Beykoz University has a strong information technology infrastructure across all its campuses. This infrastructure, designed to meet the academic and individual needs of students, includes computers with up-to-date hardware available for use in laboratories, libraries, and open study areas, as well as uninterrupted wireless internet access.

Each student is assigned a personal email account with the @ogrenci.beykoz.edu.tr extension during the registration process, and all academic and administrative communications are sent to this address. Students are strongly advised to check these accounts regularly. Access is available via a high-bandwidth wireless network spread across all campuses using mobile devices; the access infrastructure is regularly updated based on changes in student numbers and usage intensity.

Student Satisfaction and Continuous Improvement

As committed in our Governance Policy, we prioritize student participation in decision-making to support the development and implementation of creative, innovative ideas alongside continuous improvement. In this context, our students can submit their suggestions and requests through the Satisfaction Management System.

<https://bkys.beykoz.edu.tr/editMemnuniyetYonetimi>

Directorate of Student Affairs

Rectorate Campus, Ground Floor
Email: ogrenciisleri@beykoz.edu.tr

Dean of Students Office

Faculty of Business and Administrative Sciences Campus, 1st Floor
Email: ogrencidekanligi@beykoz.edu.tr

Corporate Communications Directorate

Rectorate Campus, 2nd Floor
Email: kurumsaliletisim@beykoz.edu.tr

Directorate of International Relations

Rectorate Campus, Ground Floor
Email: international@beykoz.edu.tr

Library and Documentation Directorate

Faculty of Business and Administrative Sciences Campus, 4th Floor
Email: lib@beykoz.edu.tr

Financial Affairs Directorate

Rectorate Campus, 1st Floor
Email: muhasebe@beykoz.edu.tr

Career Center Directorate

Faculty of Business and Administrative Sciences Campus, 7th Floor
Email: kariyermerkezi@beykoz.edu.tr

Directorate of Information Technologies

Rectorate Campus, 2nd Floor
Email: bim@beykoz.edu.tr

Psychological Counseling and Guidance Office

Faculty of Business and Administrative Sciences Campus, 1st Floor

Email: pdr@beykoz.edu.tr

Infirmary

Higher Education Schools Campus
The full address details for our campuses are as follows.

Rectorate

Orhan Veli Kanık Street No:114 PK:34810 Kavacık - Beykoz/ Istanbul

Faculty of Business and Administrative Sciences Campus

Orhan Veli Kanık Caddesi Ruhi Esmer Sk. No: 2 Kavacık Beykoz Istanbul

Higher Education Schools Campus

Vatan Street No: 69 PK: 34805 Kavacık - Beykoz/ Istanbul

Faculty of Engineering and Architecture and Faculty of Arts and Design Campus

Muhtar Street No: 3 Kavacık - Beykoz/ Istanbul

Faculty of Social Sciences Campus

Ekinciler Avenue Ertürk Street No: 4 Kavacık - Beykoz/ Istanbul

School of Foreign Languages Campus

Fatih Sultan Mehmet Avenue Şehit Er Cengiz Karcioğlu Street No: 7 Beykoz/ Istanbul

Phone: (0216) 912 22 52

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