

BEYKOZ UNIVERSITY
ACADEMIC AND TECHNICAL WRITING PRINCIPLES

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1. Academic and technical writing is a form of written communication used for sharing academic and technical knowledge. Its purpose is to convey academic and technical information clearly to the target audience. Writing rules and styles consist of guidelines defined to facilitate communication in the field and are based on consensus rather than being strictly right or wrong.
2. At Beykoz University, certain rules are followed in academic and technical writing. These rules define the expected standards regarding format, content, expression and language, ethics, bibliography, and citation in academic and technical documents.
3. Academic and technical writing rules at Beykoz University are organized in the Beykoz University Academic and Technical Writing Guide. This guide aims to establish a common understanding and framework for students and academic staff in academic and technical writing. The guide is an appendix to these principles.
4. Different disciplines may have different writing rules. The Beykoz University Academic and Technical Writing Guide serves as a general guide, while document-type-specific or discipline-specific writing guides may exist for certain types of documents or academic disciplines. In such cases, the specific guide for that document type or discipline is applicable. For example, thesis writing guides apply to theses, and internship notebook guides apply to internship reports.
5. Academic and technical writing at Beykoz University places importance on the accuracy of scientific information and the protection of intellectual property, including authorship, conflicts of interest, citation, and plagiarism. The Higher Education Council Beykoz University Scientific Research and Publication Ethics Directive and the Beykoz University Scientific Research and Publication Ethics Directive are binding in this regard. While writing rules may vary depending on document type or academic discipline, ethical and legal rules apply to all scientific activities, with clear distinctions between right and wrong.
6. Special emphasis is placed on citation and plagiarism in academic and technical writing at Beykoz University. Accordingly, theses, master's term projects, workplace practice reports, graduation projects, and other projects, reports, and documents are subject to plagiarism control.
7. TURNITIN software is used for plagiarism detection at Beykoz University. The TURNITIN User Guide is an appendix to these principles.

8. The similarity ratio upper limits for master's term projects, master's theses, and doctoral theses at Beykoz University are as follows. Other documents are also expected not to exceed these limits:
- Excluding quotations: maximum 20%
 - Including quotations: maximum 30%
 - Single-source quotation: maximum 2% (up to 5% in special cases)
 - Text overlaps of fewer than 5 words are excluded