

Beykoz University Quality Bulletin



QUALITY
IS THE BEST
BUSINESS
PLAN

December 2025 - Issue 1



**Quality Coordination
Office**

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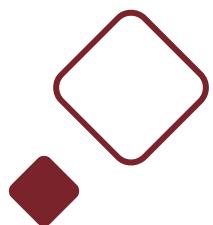
*In Beykoz,
Knowledge, Skills,
and Success Are
Integrated with
Quality!*



B-Quality

- ➲ When we are united, we are strong.
- ➲ The more we share knowledge, the more we grow.
- ➲ Reminding us that we achieved success together.

The Rector's Approach to Quality



Our valued members who contribute to the institutional development of our university,

As Beykoz University, we consider embedding institutional development and sustainable quality into all our processes as a fundamental priority. In line with this, the Quality Bulletin aims to share our university's quality assurance efforts with all our stakeholders in a transparent, accessible, and traceable manner.

This bulletin will both increase the visibility of our activities in the areas of education and training, research and development, governance, student

experience, external stakeholder relations, and institutional improvement, and contribute to the stronger establishment of a culture of quality across all units of our university. This publication, which supports our improvement-focused approach, is also a concrete demonstration of our participatory management philosophy.

I would like to thank all my academic and administrative colleagues who contributed to the success of the quality processes; I hope this newsletter adds value to our institution.

Prof. Dr. Burak Küntay
Rector

To Our Valued Stakeholders from the Quality Coordination Department



Our valued partners who have contributed to Beykoz University's journey of development,

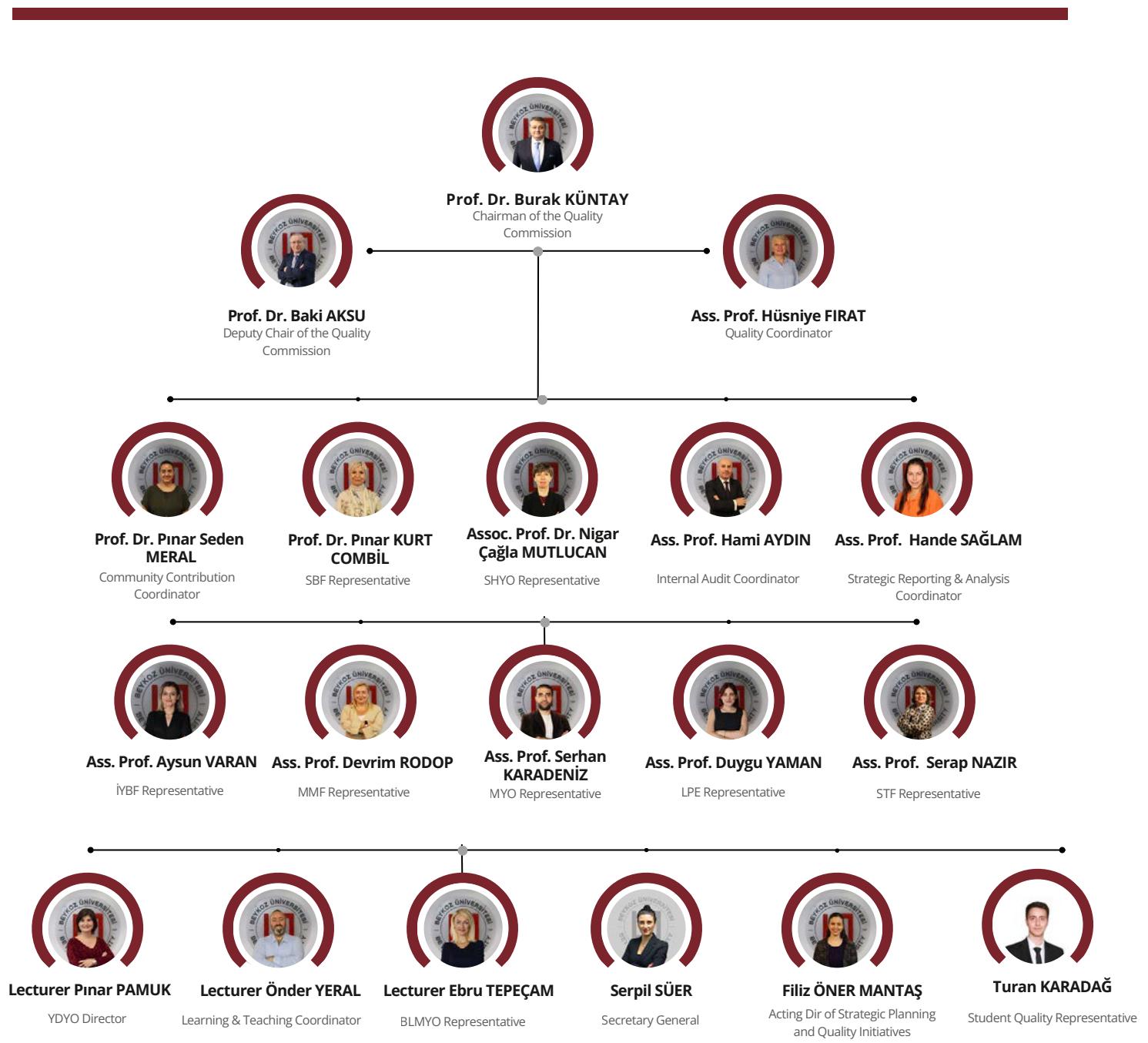
We are pleased to present the first issue of the Beykoz University Quality Bulletin, which was prepared to strengthen our university's quality assurance culture, make our improvement efforts visible, and share them regularly with all our stakeholders. This first issue represents an important step towards consolidating our quality management system into an institutional memory, disseminating best practices, and reinforcing the concept of sustainable development.

The Quality Bulletin is planned to be published annually from now on; each issue will feature up-to-date information on many topics, such as quality activities carried out at our university, evaluation results, progress in performance indicators, accreditation processes, and our improvement actions. With this publication, we aim to advance quality processes in a more transparent, traceable, and participatory structure.

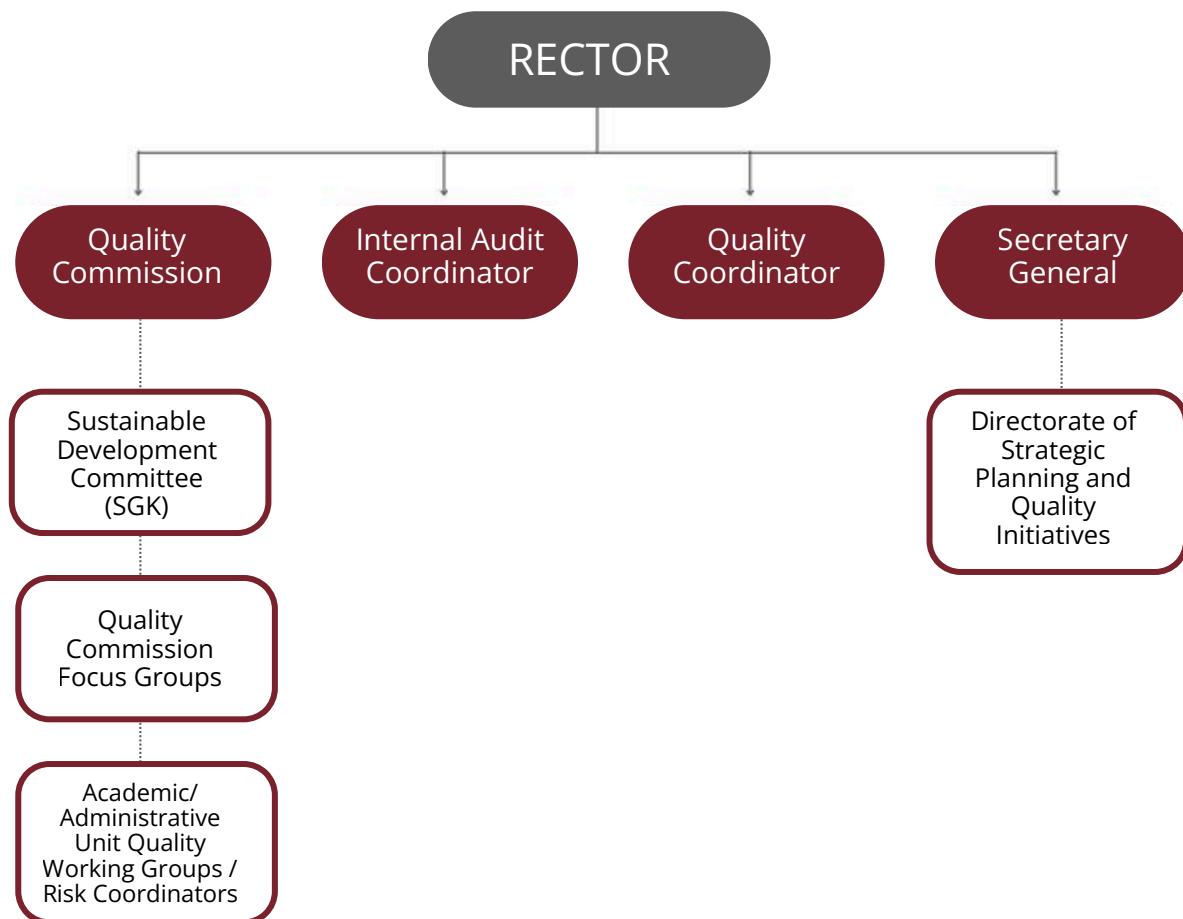
I would like to express my sincere gratitude to all my academic and administrative colleagues who contributed to this work. I hope that the Quality Bulletin will make a meaningful contribution to the institutional development of our university.

Prof. Dr. Baki Aksu
Vice Rector

Beykoz University Membership of the Quality Commission

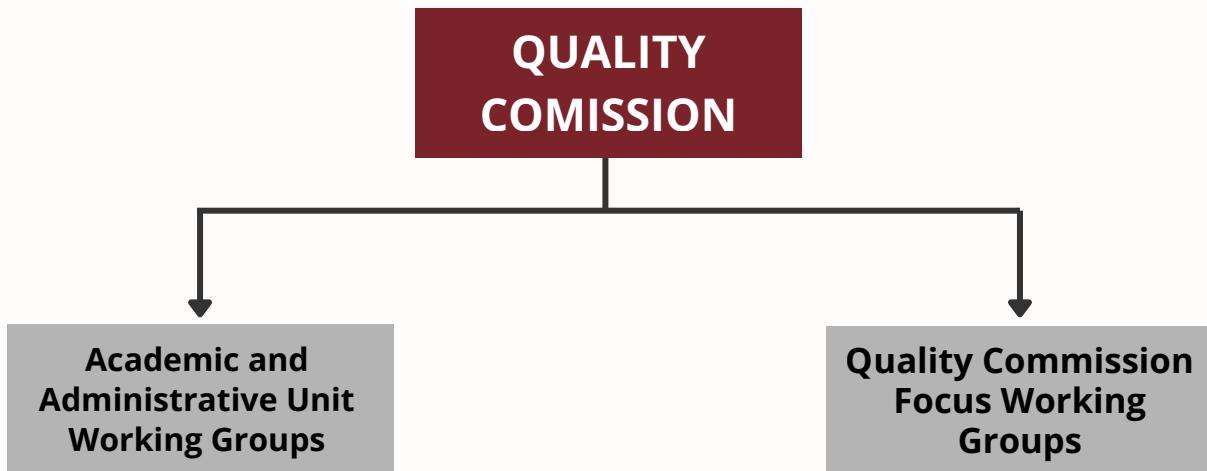


Beykoz University Organizational Structure of Quality Initiatives



Quality management at Beykoz University is carried out through a comprehensive organizational structure that extends from the rectorate to all units of the university. **The Quality Commission** and the **Sustainable Development Committee (SGK)** play a central role in strategic decision-making and coordinating improvement processes. **Quality Working Groups** and **Risk Coordinators**, who work in all academic and administrative units of the university, ensure that quality practices are effectively implemented at the field level. Supporting this structure, the **Directorate of Strategic Planning and Quality Studies** is responsible for planning, monitoring, and reporting on quality processes. In addition, the **General Secretariat** and **Internal Audit Coordination** ensure that processes are carried out in a transparent manner and in compliance with regulations.

Beykoz University Quality Commission and Working Groups

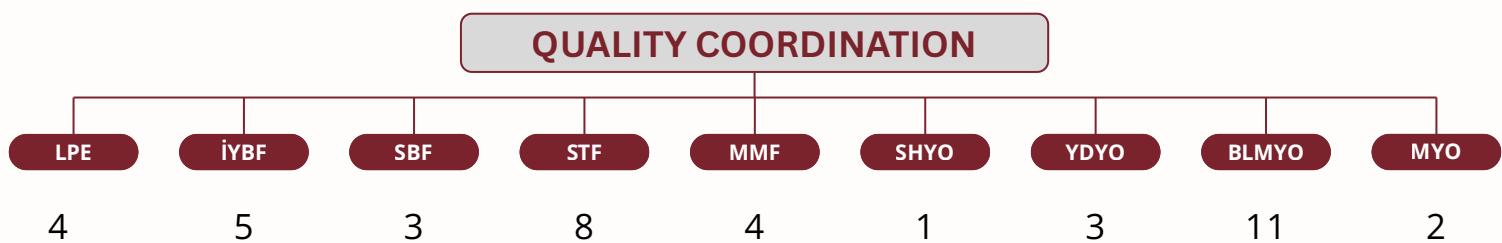


- ✓ Quality Working Group of the Faculty of Business and Management Sciences
- ✓ Quality Working Group of the Faculty of Social Sciences
- ✓ Quality Working Group of the Faculty of Art and Design
- ✓ Quality Working Group of the Faculty of Engineering and Architecture
- ✓ Quality Working Group of the Civil Aviation College
- ✓ Quality Working Group of the School of Foreign Languages
- ✓ Quality Working Group of Beykoz Logistics Vocational School
- ✓ Quality Working Group of the Vocational School
- ✓ Quality Working Group of the Administrative Units

- ✓ Leadership, Governance, and Quality Focus Working Groups
- ✓ Education and Training Focus Working Groups
- ✓ Research and Development Focus Working Groups
- ✓ Community Contribution Focus Working Groups

Quality management at Beykoz University is carried out through structured **Quality Working Groups** at the faculty and college levels. Each academic unit monitors and improves its processes through its own quality groups. The quality groups of administrative units also support the effectiveness of university operations. Additionally, the **Quality Commission Focus Working Groups** carry out strategic improvement and evaluation studies in the areas of leadership, governance, education and training, research and development, and social contribution. This structure ensures continuous development by spreading the university's quality culture throughout the institution.

BEYKOZ UNIVERSITY STUDENT QUALITY AMBASSADORS ORGANIZATIONAL CHART



Beykoz University's **BEY-KAL (Student Quality Representatives)**, the most tangible manifestation of its "**student-centered**" quality philosophy, operates with the aim of incorporating the student perspective into quality assurance processes in higher education. Our Quality Ambassadors, who serve for two years in our Institutes, Faculties, and Colleges, are not only representatives but also the "**inner voice**" of our university. Today, this important mission is carried out with great dedication by 40 student quality representatives selected from different units of our university.



The BEY-KAL team works closely with our Quality Commission to enhance student satisfaction and activate feedback mechanisms. Our ambassadors, who play an active role in every area from surveys to focus group meetings, seminars to accreditation processes, are the bearers of the "Continuous Improvement" culture on our campuses. Thanks to their contributions, at Beykoz University, quality begins not with the unit, but with the individual.

Beykoz University - Integrated Governance Framework (BÜYÇ)

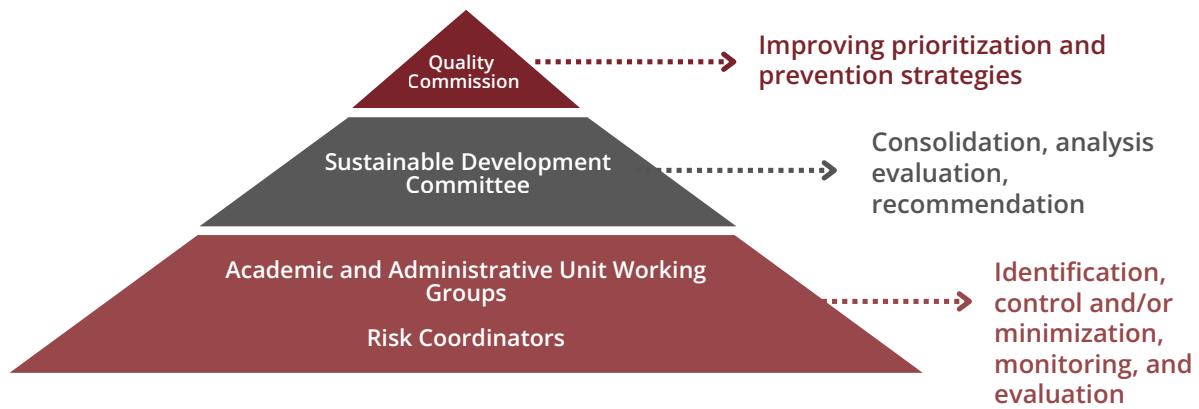
Beykoz University has adopted the **Beykoz University Integrated Governance Framework (BÜYÇ)**, which aligns its governance model and administrative structure with international management system standards, other management models such as ISO, COSO, EUA, and EFQM, and YÖKAK institutional accreditation and program accreditation criteria.

THE MAIN ELEMENTS OF BÜYÇ



The core elements and scope of BÜYÇ include **"document management,"** **"process management,"** **"risk management,"** and **"corporate performance management,"** which are based on compliance with the corporate **"strategic plan"** and supported by effective leadership practices.

BÜYÇ - Authorized Bodies & Their Responsibilities



Our process management approach for fulfilling our mission and achieving our vision is defined based on the ***“Plan, Do, Check, Act” (PDCA)*** cycle and risk management approach, which are included in the ISO management system standards and YÖKAK accreditation criteria.

Our ***“Support Processes”*** at the unit level, which enable the realization of “Core Processes,” are carried out by our leaders and employees at all levels. In line with the motto ***“The person who knows a job best is the one who does it!”***, all our business processes are defined by those who perform the work and managed through a shared documentation network, thereby ensuring the sustainability of our corporate memory.

BÜYÇ and PUKÖ Relationship



What - Where - How?

BÜDA - Beykoz University Document Tree:

It is the name of the general Excel file in which all documents within the university document hierarchy are listed on separate pages according to their types.



The screenshot shows a web-based document management system. At the top, there is a header with the Beykoz University logo and a 'Döküman Ağacı' (Document Tree) icon. The main area is titled 'Anasayfa' (Home) and shows a list of documents. The columns in the list are 'Ad' (Name), 'Boyut' (Size), and 'Zaman' (Date). The documents listed are:

Ad	Boyut	Zaman
Beykoz Üniversitesi Tanıtım Sunumları	Klasör	09/07/25
BÜDA - Entegre Yönetim Sistemi (EYS) Dokümanları	Klasör	08/07/24
BÜYÇ-Beykoz Üniversitesi Uyumlulatılmış Yönetim Çerçeve Eğitim Sunumları	Klasör	26/02/25
Toplantı Tutanakları	Klasör	22/07/25
YÖKAK Raporları	Klasör	28/04/25
BKYS Kullanım Kılavuzu.pdf	9.52 MB	23/07/25
BÜDA (Beykoz Üniversitesi Doküman Ağacı).xlsx	135.71 KB	24/07/25

At the bottom left, it says 'Seçilen: 0 - 7' (Selected: 0 - 7). At the top right, there are links for 'Dosyalar', 'Kullanıcılar', 'hısnıyefirat', and 'Çıkış'.

BÜDASöz:

This is the name of the Word document containing the definitions of the basic concepts found in all documents within the Beykoz University management system.

BÜDA:

This file contains all documents included in our university's Integrated System Documentation. It is shared openly with all university employees on the university computer network and at <https://buda.beykoz.edu.tr>.

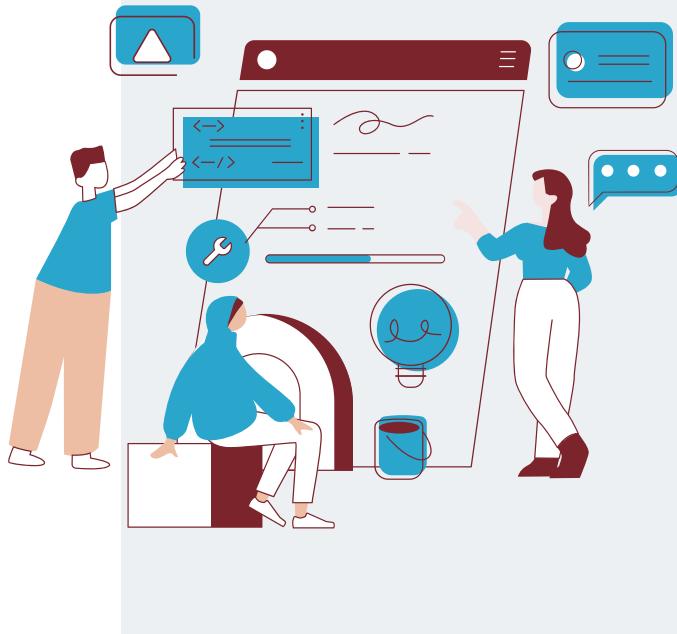
The Right Information, in the Right Place!

The right document, the right management.

Document management at Beykoz University is not just about archiving files;

It involves defining the institution's goals and clarifying its roadmap with strategic documents, defining duties and responsibilities with documents related to general working procedures and principles,

- ensuring that the institution has a transparent, traceable, and secure operation.



Doküman Yönetiminin Tasarımı



Strategic Guidance Documents

Mission, vision, quality policy, and strategic plans



Documents Regarding General Working Procedures and Principles

Regulations, guidelines, and procedures



Operational Documents

Forms, records, reports, and documents supporting daily business processes

Empowered by Data, Grow with Performance!

The Integrated Quality Management System (BKYS) is a digital quality management system designed to monitor, evaluate, and continuously improve all academic and administrative processes at Beykoz University within an integrated structure. The system was adapted for our university from Kırşehir Ahi Evran University and developed by integrating it into our institution's quality processes.



<https://bkys.beykoz.edu.tr/anasayfa>

A screenshot of the BKYS website's navigation menu. The menu items are: Politika, Stratejik Plan Yönetimi, İç Kontrol Yönetimi, Süreç Yönetimi, Faaliyet Planlarının Yönetimi, Risk Yönetimi, Paydaş İlişkilerinin Yönetimi, Performans Yönetimi, İyileştirme Faaliyetlerinin Yönetimi, Belge Yönetimi, Raporlar, Sistem Yönetimi, Duyurular, and Birimlere Mail Gönder. Each item has a right-pointing arrow icon to its right.

BKYS enables the execution of all quality processes—such as strategic planning, process management, internal and external stakeholder surveys, self-assessment reports, action plans, and risk and opportunity management—by integrating them into a single platform.

BKYS contributes to the transparent, accessible, and measurable management of processes while strengthening internal coordination and supporting the dissemination of a culture of quality to all stakeholders.

Our university uses various feedback mechanisms to ensure effective communication and collaboration with all stakeholders and systematically evaluates the feedback it receives through surveys on the QMS, using it to pursue continuous improvement in its processes.

Design of the Quality Management System

Entering Activities into the System



- All activities performed by the units are regularly added to the BKYS
- Processes become transparent and comparable

Defining Performance Indicators



Defining measurable indicators aligned with objectives

Data-Driven Management Culture



- Analyses, reports, and comparisons enable efficiency in management
- They produce concrete evidence for continuous improvement

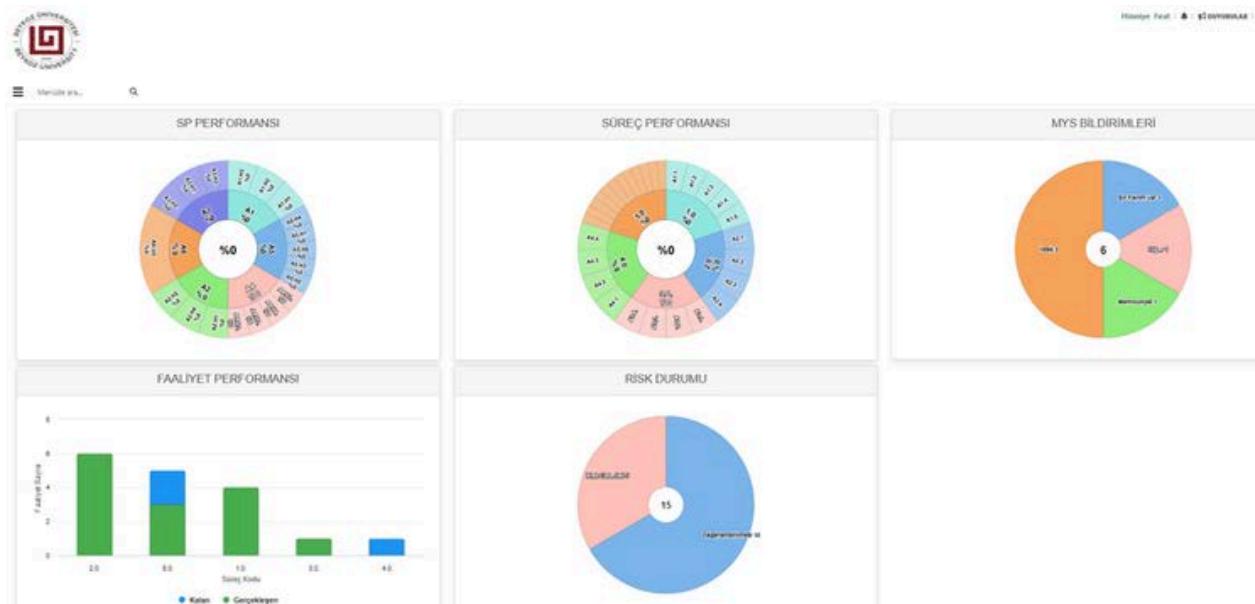
Our BKYS culture ensures that decisions are made based on data-driven evidence, not guesswork. This makes quality management the most powerful tool for sustainable development.

If we don't measure, we can't manage; if we don't define, we can't improve!

At Beykoz University, BKYS is not just a software:

It makes activities visible,
Measures performance,
Transforms data into quality.

- Thanks to this system, each unit records its work; every activity becomes measurable, every result evaluable.



Process Management System



UPPER PROCESSES

5 Upper Processes



CORE PROCESSES

34 Core Processes



SUB- PROCESSES

107 Sub- Processes

Upper Processes	Leadership & Governance	Education & Teaching	Research, Development & Innovation	Social Contribution	Administrative & Support Services	5 Upper Processes
Core Processes	5	4	4	4	17	34 Core Processes
Sub- Processes	14	20	10	10	53	107 Sub- Processes



BEYKOZ UNIVERSITY PROCESS MAP

STAKEHOLDER EXPECTATIONS

STAKEHOLDER EXPECTATIONS





Our university's:

- YönetSEL karar alma mekanizmalarını
- Liderlik yaklaşımını,
- İç ve dış paydaşlarıyla olan etkileşimini
- Etik yönetimi
- İtibarı ve kurum kültürünün oluşturulması ve geliştirilmesini kapsamaktadır.

Our university's:

- It encompasses educational and teaching activities at the associate degree, bachelor's degree, and graduate degree levels;
- The development of course plans and curricula;
- The preparation of the academic calendar;
- Assessment and evaluation activities;
- The assignment of teaching staff;
- Internship and practical training processes;
- Monitoring the quality of education and teaching and continuous improvement efforts.

Our university's:

- To increase research, innovation, and entrepreneurship capacity,
- To improve the number and quality of publications at the national and international levels,
- To spread a culture of innovation and entrepreneurship,
- To create added value through scientific research.

Our university's:

- It involves working in collaboration with groups and individuals at the national and regional levels to take action for social good,
- shaping potential collaborations between different sectors and higher education institutions to address social issues in line with the UN Sustainable Development Goals, and implementing social responsibility projects.

Our university's:

It encompasses the continuous improvement of all services offered and the establishment of administrative and support services at high quality standards focused on the satisfaction of students, staff, and other stakeholders.

Beykoz University Risk Assessment Model (BÜRDEM)

The potential risks of the university can be classified into two groups: strategic and operational. Where deemed necessary, they can also be classified at the level of various sub-risk groups, such as resource utilization risk, management risk, information integrity and reliability risk, human resource risk, operational risk, information technology risk, error and fraud risk, risk of damage to assets, financial risk, and reputation and perception risk.



Impact Assessment Scale:

Risk assessment is the analysis of factors that could affect objectives and goals in terms of impact and probability. Impact levels are classified into five categories ranging from very low to very high.



Probability assessment scale:

Risks are defined in five levels according to their probability of occurrence (frequency): very low, low, medium, high, and very high..



Risk score assessment scale:

The risk score is calculated by multiplying the probability of the current risk by its impact and is defined in five levels: negligible, tolerable, moderate, significant, and intolerable risk.



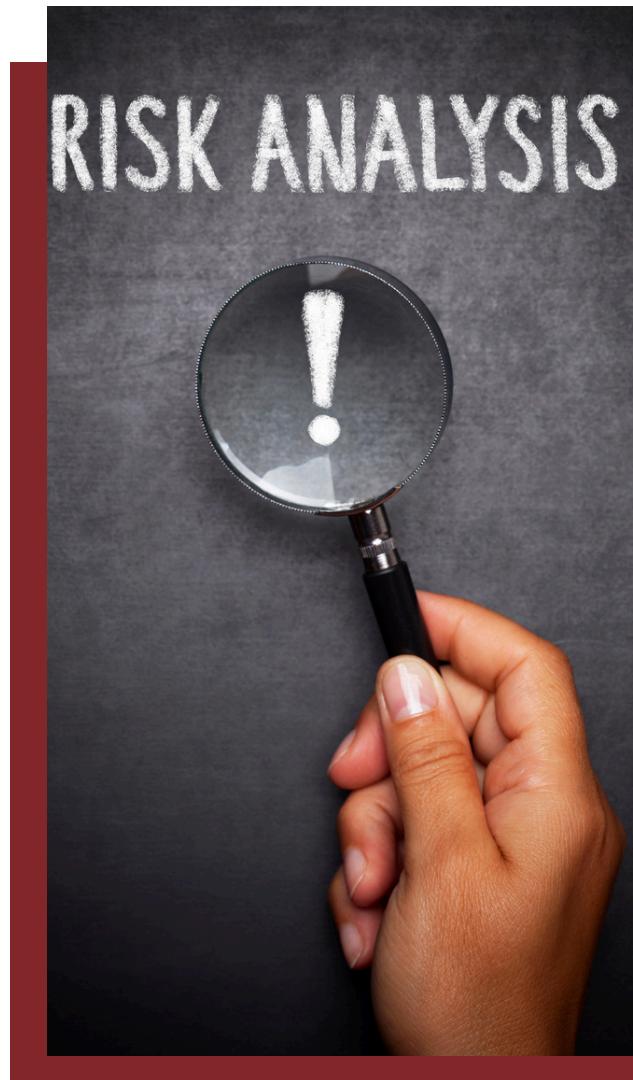
Opportunity probability scale:

The likelihood of opportunities is determined in five categories: very high, low, medium, probable, and very probable.

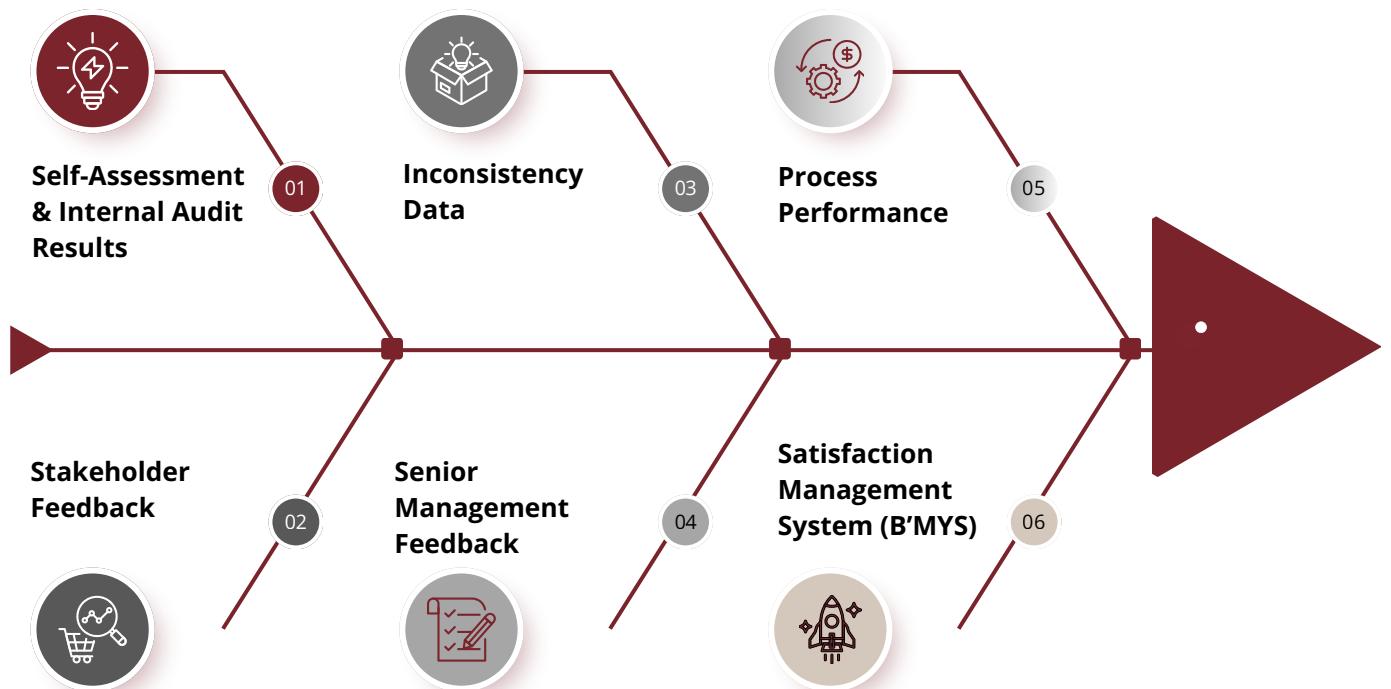


Opportunity impact value scale:

The opportunity impact value scale is calculated based on the likelihood of the potential opportunity occurring and its impact..



Beykoz University Sustainable Development Model



The Sustainable Development Model is a structure that comprehensively and systematically monitors our university's quality assurance processes. Self-assessment and internal audit results, process performance, non-conformance data, stakeholder and senior management feedback, and satisfaction data within the scope of the BMYS are regularly analyzed.

This model operates by addressing all data within the **PDCA (Plan-Do-Check-Act) cycle**. Improvement steps are determined based on the needs identified during the planning phase; these steps are implemented during the implementation phase; the effectiveness of the processes is evaluated during the control phase; and during the corrective action phase, the necessary corrective and preventive activities are defined, guiding new development steps. Thus, the model contributes to the regular, measurable, and sustainable management of organizational development.

Beykoz University Institutional Foundations

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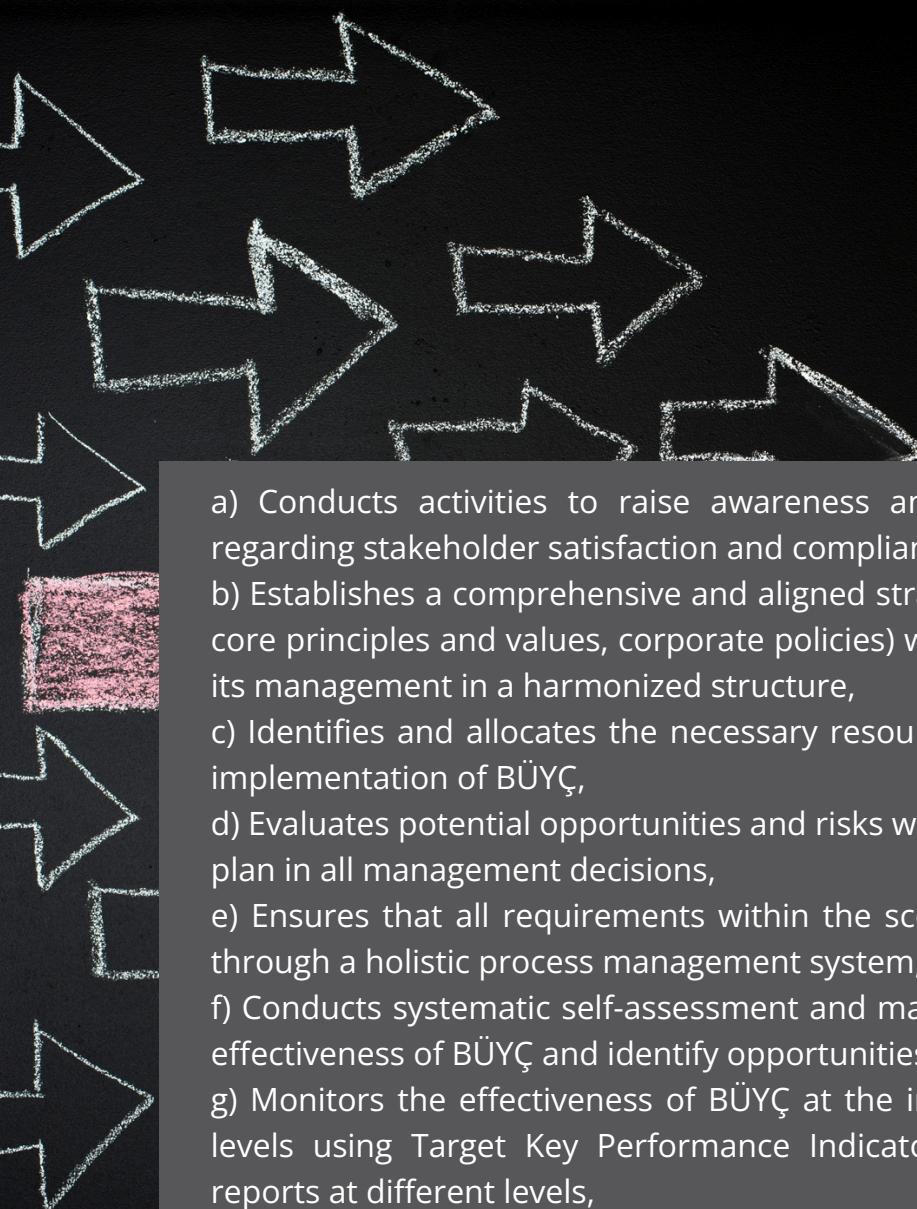
OUR POLICIES

1. Leadership Approach

At Beykoz University, leadership is not viewed as a hierarchical structure or a position, but rather as a behavioral approach that encompasses all employees and stakeholders across all academic and administrative units and levels. Beykoz University leaders commit to and exercise leadership to ensure that all activities necessary for the development, implementation, and continuous improvement of the effectiveness of the Beykoz University Harmonized Management Framework (BÜYC) are carried out effectively.



**In accordance with this
commitment, our
Leaders;**



- a) Conducts activities to raise awareness and increase the level of consciousness regarding stakeholder satisfaction and compliance with legal requirements,
- b) Establishes a comprehensive and aligned strategic direction (purpose, mission, vision, core principles and values, corporate policies) within the scope of the BÜYÇ and ensures its management in a harmonized structure,
- c) Identifies and allocates the necessary resources to ensure the efficient and effective implementation of BÜYÇ,
- d) Evaluates potential opportunities and risks within the priorities defined in the strategic plan in all management decisions,
- e) Ensures that all requirements within the scope of BÜYÇ elements are implemented through a holistic process management system,
- f) Conducts systematic self-assessment and management review activities to review the effectiveness of BÜYÇ and identify opportunities for improvement,
- g) Monitors the effectiveness of BÜYÇ at the institutional, unit, process, and individual levels using Target Key Performance Indicators and ensures accountability through reports at different levels,
- h) Supports, guides, and ensures the participation of individuals who will contribute to the effectiveness of the BÜYÇ,
- i) Carries out our business processes by minimizing environmental impacts, focusing on conserving natural resources and reducing waste,
- j) By always prioritizing the health and safety of our employees, we continuously strive to reduce occupational health and safety risks,
- k) We continuously monitor and evaluate our environmental and occupational health and safety performance, allocate appropriate resources, and implement the necessary corrective and preventive actions to achieve our goals,
- l) We develop joint projects with the business world, NGOs, central and local public administration, and other relevant stakeholders, emphasizing cooperation and stakeholder management.
- m) We contribute to guiding the corporate culture by emphasizing quality management and continuous improvement.

2. Governance Policy

Our quality is shaped by the will to create a sustainable strategic governance system and culture based on continuous improvement and excellence, transparent, accountable, supported by multidimensional quality standards, encouraging, participatory and people-oriented in line with the mission, vision, values and principles of our university.

Having set its main areas of activity as "education-training", "research & development-innovation" and "corporate social responsibility", Beykoz University seeks to be a centre of excellence regarding the services it offers and a centre of happiness, freedom, tolerance besides success for its employees and students in the main areas mentioned above..

In that respect, the "governance policy" of our university addresses the following basic elements:

- We carry out our activities within the framework of the Strategic Plan involving all our managers and relevant stakeholders.
- We plan what we will do and how we will do it, monitor the level of achievement of the goals we set and undertake the necessary work for improvements. We take the Plan, Implement, Control, Take Measure (PDCA) cycle as a basis in all academic and administrative business processes.
- We use the YÖKAK criteria, European Foundation for Quality Management (EFQM) model and ISO Management System Standards as a guide under the name of Harmonised Management Framework for the management of our academic and administrative business processes.
- We seek examples of good practices at national and international level, and we take continuous improvement as a basis in all our processes by benchmarking and comparing.



- Participation of relevant stakeholders in all decisions is essential. We create environments to increase participation at all levels.
- We create easy-to-understand system documentation that will contribute to stakeholder satisfaction and will guide the reader while making sure the documentation is created it with common sense and is kept up-to-date.
- We are committed to remaining transparent and accountable at all levels in our relations with our relevant stakeholders.
- We support the development and implementation of creative innovative ideas along with continuous development.
- We strive to research, find and adapt appropriate digital solutions that will facilitate all our business processes and increase operational efficiency and effectiveness.

3. Education Policy

The educational philosophy of the American educational scientist John Dewey, who stated that "Education is not preparation for life; education is life itself," forms the foundation of our university's educational approach and unique teaching model. In line with this understanding, we aim for our students to relate the knowledge they gain at the university to real life, to find opportunities for practice, and to learn within the flow of life.



This approach also reflects our commitment to providing all our students with a meaningful, relevant, and applicable sustainability-based education within the framework of the United Nations Sustainable Development Goals (SDGs).

Our university integrates its educational activities with the principles of social, environmental, and economic sustainability, and strengthens students' abilities to think, make decisions, and take action based on these values.

Within this framework, our University's Education and Training Policy is as follows: We implement our university's unique learning and teaching model.

- We design programs associated with the Sustainable Development Goals that enhance students' interdisciplinary thinking and problem-solving skills.

- We encourage lifelong learning by providing personalized education and support programs.
- Through the Professional Vocational Education Approach, we support our students in experiencing an industry-integrated learning process and gaining professional competencies in real business environments.
- We create learning environments where students can learn through experience while considering social and environmental impacts.
- We strive to cultivate individuals who are proficient in advanced technology, have strong innovative thinking skills, and possess a developed awareness of sustainability.
- In line with our focus on internationalization, we provide a multicultural, inclusive learning environment that fosters global citizenship awareness among our students.

4. Research & Development And Innovation Policy

Research, Development and Innovation is one of the six strategic focus areas defined by Beykoz University. The university's goal is to rank among the leading and competitive universities at national and international levels in research, development and innovation studies and outputs in its priority areas.

The Research, Development and Innovation field is structured under the following ten strategic objectives in the Beykoz University Strategic Plan:



- To identify the university's priority areas and topics in research, development and innovation, and to initiate activities by determining strategies and objectives to compete at national and international levels.
- To participate in national and international research groups and networks in research, development and innovation activities.
- To create joint platforms (Technology Transfer Office, Technology Centers, Technopark, Incubation Centers, Project Fairs) that will bring the university and the business world together and enhance collaborations in order to support and strengthen research, development and innovation activities within the university.
- To develop and conduct research, development and innovation projects supported by national and international institutions and organizations.
- To strengthen the relationship between research, development and innovation activities and education and training processes.
- To enhance the efficiency of research, development and innovation activities within the university by reinforcing the collaboration among academic units, research centers, and the graduate school.
- To transform the outputs of research, development and innovation activities into scientific publications, products, applications, and designs.
- In pursuing its strategic objectives in the field of research, development and innovation, Beykoz University places emphasis on providing necessary internal and external resources, establishing qualified human resources primarily composed of researcher academic staff, ensuring alignment with the United Nations Sustainable Development Goals, defining the required regulations and legislative framework, and establishing an effective organizational and governance structure.

5. Community Contribution Policy

Beykoz University has an approach that prioritises social contribution in all its activities within the framework of its mission "***to be a universal university that learns, adds value both to learning and society with what it has learned***" and its vision "***to be a higher education environment that respects human life, social and cultural values, has a developed sense of social responsibility and takes responsibility for a sustainable future***".

In that respect, the community contribution policy adopted by our University involves the following aspects:



- We prioritise activities that contribute to the United Nations Sustainable Development Goals.
- We use the budget allocated for community contribution activities primarily for projects in which students are actively involved.
- We support all employees to take an active role in NGOs.
- We develop certificate programmes that follow the changes in social needs and support lifelong learning.

6. Information Security Policy



Beykoz University aims and undertakes to fulfil the following basic principles necessary to ensure the protection, continuity and sustainability of information assets in terms of confidentiality, integrity and accessibility with the Information Security Management System.

- We ensure that all necessary resources (infrastructure, process and personnel) are provided for the Information Security Management System.
- We work to ensure the confidentiality, integrity and accessibility of the information that belongs to our university or our stakeholders in all cases.
- We work to eliminate or reduce the identified risks to acceptable levels by carrying out risk assessment processes for the confidentiality, integrity and accessibility of information assets.
- We ensure that digital information is accessible only by authorised people.
- In order to increase the information security awareness of all employees, we provide the necessary training environments for the development of technical and behavioural competencies and their contribution to the effectiveness of ISMS.
- In order to monitor compliance with the Information Security Management System and continuous improvement, we conduct internal audits and evaluate their results at management review meetings.
- We fulfil the requirements stipulated by laws and standards on information security issues, and manage the ISO 27001:2022 Information Security Management System in an integrated manner with all other management systems implemented within our organisation.

7. Internationalisation Policy

Our university has defined its internationalisation policy within the scope of the Erasmus Policy Document (<https://www.beykoz.edu.tr/icerik/694-erasmus-policy-statement>) and has associated these policies with the strategic goals and objectives in the 2022-2026 Strategic Plan.

The objectives of our university within the scope of Erasmus Policy Document are defined as follows.



- To encourage the learning and use of foreign languages,
- To increase the number of foreign students and academic staff in education programmes,
- To encourage and increase student and staff mobility,
- To encourage and support students to spend at least one semester abroad,
- To create joint/double diplomas at all higher education levels together with international universities and to increase the number and variety of them,
- To establish quality assurance in all programmes for international recognition.

In line with these policy objectives, the following strategic goals have been set in the 2021-2025 Strategic Plan of our university.

- To increase the number of international full-time students and to be a university that prioritises internationalisation in every field. (Quality Assurance)
- To encourage, support and develop internationalisation in all areas related to education and training programmes (Education and Training)
- Developing and conducting R&D-E projects supported by national and international institutions and organisations. (R&D-E)
- To establish quality-oriented administrative and support processes that will support the internationalisation processes of the university and to implement them at the level of excellence. (Administrative and Support Services)

8. Human Resources Policy



Beykoz University, aiming to be a centre of excellence in its services and a centre of happiness, freedom, tolerance, and success for its employees and students, believes that human resources are the most important element of its institutional structure. Beykoz University's institutional culture is based on merit, dedication, and institutional belonging, and implements the following elements to ensure the motivation, success, professional and personal development, and loyalty of its staff.

- ◆ We provide opportunities for our employees to generate creative and innovative ideas.
- ◆ We support the development of our employees by providing continuous professional learning and experience-sharing environments.
- ◆ We create environments that enable our employees to work productively and effectively.
- ◆ We evaluate, recognize, and reward the performance of our employees.

- ◆ Academic autonomy is essential; we offer our academics a free and responsible working environment.
- ◆ We provide domestic and international training opportunities where our employees can develop their professional knowledge and skills.
- ◆ We create workplaces where our employees feel comfortable and secure in terms of occupational health and safety.
- ◆ We provide our employees with a transparent, fair, participatory, egalitarian, and mutually trust-based work environment.
- ◆ We respect our employees; differences and oppose all forms of discrimination.
- ◆ We work to ensure the continuity of institutional loyalty by fostering employee happiness and embrace a culture of respectful, open, and sincere communication with all our staff members within the university.

9. Occupational Health, Safety, and Environmental Policy

Aiming to be a centre of excellence in its services and happiness, freedom, tolerance, and success for its staff and students, Beykoz University believes that human resources are the most important element of its institutional structure. Beykoz University is committed to fostering a culture of environmental responsibility and ensuring the health and safety of all our stakeholders. We are aware of our responsibility to minimize our environmental impact and prioritize the well-being of our students, all employees, visitors, and suppliers.

Our university will strive to exceed regulatory compliance wherever possible to achieve the highest environmental and occupational health and safety performance standards. In this context, we are committed to continuously improving our occupational health and safety (OHS) and environmental management systems and ensuring environmental sustainability.

1. Compliance Obligations and Regulatory Compliance:

- We will identify, assess, and manage environmental and occupational health and safety risks associated with all our activities. We are committed to exceeding regulatory compliance and aiming for the highest standards.
- We guarantee that we will take the necessary steps to fulfil our compliance obligations.



2. Risk Assessment and Management:

- It includes conducting regular risk assessments, implementing appropriate controls, and continuously monitoring and improving our risk management processes. These processes include ensuring safe and healthy working conditions to prevent occupational accidents and ill health, and environmental impact.
-

3. Environmental Sustainability:

- We are committed to preventing environmental pollution and minimizing our environmental impact. This includes implementing pollution prevention measures, reducing resource consumption, promoting waste reduction and recycling initiatives, and responsibly managing hazardous material and waste streams.
 - To ensure environmental sustainability, this includes specific commitments such as climate change mitigation and adaptation, sustainable resource use, and protecting biodiversity and ecosystems.
-

4. Emergency Preparedness and Response:

- We will develop and maintain comprehensive emergency preparedness and response plans to effectively respond to environmental incidents, workplace accidents, and other emergencies. We prioritize providing emergency response training, conducting drills, and collaborating with relevant authorities and stakeholders to eliminate hazards and reduce risks.
-

5. Stakeholder Engagement and Communication:

- We encourage open communication, collaboration, consultation, and participation with all stakeholders, including students, faculty, staff, employee representatives, suppliers, local communities, regulatory bodies, and other interested parties. We are committed to consultation and participation by employees and employee representatives.
-

6. Continuous Improvement and Innovation:

- We are committed to preventing pollution and minimizing environmental impacts to ensure environmental sustainability. To this end, we are also committed to raising public awareness through innovative practices, continuous improvement, and education and awareness projects.
 - We will take the necessary steps to continuously improve our OHS and environmental management systems and aim to continuously improve our performance.
-

7. Environmental and OHS Objectives:

- Within the scope of "Social Contribution" activities, which are among the basic services of our university, we provide a framework for determining the environmental and OHS objectives compatible with the institutional foundations and context of our university, including the environmental impacts of the services we offer on the basis of all academic and administrative units.

10. Water Management Policy and Action Plan

As Beykoz University, we aim to be a university where water resources are managed sustainably, water conservation is encouraged, and water is used efficiently. Aware of our environmental responsibilities, we aim to protect water resources, use water efficiently, and contribute to a sustainable future by adopting best practices in water management.

To this end, we prioritize efficient and sustainable water management in our research, innovation, education, social contribution, and management processes, in line with our social and environmental responsibility principles. We aim to reduce unnecessary water consumption, protect local water resources, implement the necessary infrastructure and technological improvements to ensure efficient water use, and implement sustainable landscaping practices.



We are resolutely advancing towards protecting the future of water by implementing the goals and objectives set within our water efficiency policy, in a collaborative effort with our internal and external stakeholders.

At Beykoz University, we embrace a sustainable and efficient management approach in line with the principles we embrace in water management.

- We prioritize awareness-raising efforts. We organize training and seminar programs and conduct awareness campaigns for students, staff, and the community to promote water conservation and efficient use across all our campuses.

- We also reduce water consumption by using water-efficient appliances and equipment, and ensure more efficient water use by preventing waste. To this end, we are expanding environmentally friendly technologies such as low-flow faucets, energy-efficient toilet systems, sensor-operated and pedal-operated faucets, and smart irrigation systems.
- In line with our sustainable landscape management principles, we irrigate the green spaces on our campuses at appropriate times, choosing plants and trees that require less water. We also aim to minimize water consumption by using rainwater and natural spring water.

- We also place special emphasis on wastewater management. We are establishing environmentally friendly infrastructure systems to collect and safely discharge wastewater before it contaminates clean water resources.
- We are strengthening stakeholder collaborations and partnerships to ensure sustainable and efficient water management. We raise public awareness by carrying out joint projects and activities with student communities, academic and administrative staff, local governments, public institutions, non-governmental organizations, and professional chambers.
- Finally, within the framework of our continuous improvement approach, we regularly review our water management policy and goals and develop processes aimed at water conservation and efficiency with a continuous improvement approach.
- In line with these principles, at Beykoz University, we are committed to ensuring the sustainable management of water and leaving a more liveable environment for future generations.

The strategic objectives developed by Beykoz University for effective and efficient water management are as follows:

- To act in collaboration and develop partnerships with university administration, students, academic and administrative staff, non-governmental organizations, representatives of the business world, and all segments of society in line with international and national policies and objectives related to effective and efficient water management.
- To increase the number of scientific publications and projects related to water and water efficiency.
- To use equipment such as low-flow faucets, water-saving toilet systems, and smart irrigation systems in buildings.
- To encourage awareness and social responsibility activities of student clubs regarding water efficiency and water conservation.
- To organize in-service training for academic and administrative staff on water conservation.
- To conduct activities to raise public awareness on issues such as water efficiency, water conservation, and drought.
- To promote xeriscaping practices and use efficient irrigation techniques.
- To increase the proportion of green spaces irrigated with natural spring water.
- To reduce per capita water consumption.
- To implement environmentally friendly methods for recycling, storing, and preserving oils.
- Composting to improve the water retention properties of soil in on-campus green spaces.
- To water the campus green spaces during times when evaporation is least.
- To identify and quickly fix leaks in faucets and sinks, minimizing water loss and 33 leaks.

11. Smoke-Free Campus Policy



**WE ARE A SMOKE
FREE CAMPUS
PLEASE HELP US
TO CLEAR THE AIR**

Beykoz University regards the creation of a healthy, safe, and respectful learning and working environment for its academic and administrative staff, students, and visitors as a fundamental principle.

Prepared in accordance with Law No. 4207 on the "Prevention and Control of the Harms of Tobacco Products", which is in effect in Türkiye, as well as the related regulations, this policy aligns with the University's commitment to social awareness and environmental sustainability.

The use of all tobacco products, electronic cigarettes, and heated tobacco products is prohibited in all indoor spaces of the University, including classrooms, laboratories, offices, dining halls, the library, the conference and student centres, and sports facilities, as well as in outdoor areas of the campus. Tobacco products may only be used in designated and clearly marked smoking areas.

To raise awareness across campus, the University regularly provides educational seminars, informational posters, digital announcements, and social media content.

Through its smoke-free campus initiative, the University seeks to reduce the risk of passive smoking, improve on-campus air quality, prevent environmental pollution, and promote a culture of healthy living.

12. Gender Equality and Safe Working Environment Policy

At Beykoz University, we regard it as a fundamental principle that all students, academic and administrative staff, and other members of our community have the right to study, work, and live in a safe, respectful, and inclusive environment.

We recognize that behaviours such as gender-based discrimination, sexual harassment, sexual violence, and workplace bullying not only hinder individuals' academic and professional development but also harm their physical, mental, and social well-being.

With this awareness, Beykoz University is committed to combating gender-based discrimination, raising awareness about sexual harassment and violence, defining effective preventive and supportive mechanisms, establishing safe reporting procedures, and ensuring fair processes in line with the following principles:

Voluntary Participation: Complaint or application procedures are entirely voluntary. Applicants may terminate, suspend, or continue the process at any time, including when they wish to receive only support services. The University cannot compel anyone to file or withdraw a report.

Confidentiality: All applications are handled with strict confidentiality. The identities of the parties are shared only with individuals directly involved in the process. Information and documents are protected in accordance with the Law on the Protection of Personal Data No. 6698 and relevant university regulations.

Victim-Centred Approach and Protection of Rights: The safety, well-being, and rights of the victim are prioritized throughout the process. Protective and supportive measures are implemented to ensure that the victim's academic and social life is not adversely affected. Access to psychological, social, and legal support is provided for those whose rights have been violated.





Assessment of Statements and Evidence: The victim's statement is central to the process; however, each case is assessed holistically alongside other available evidence. Witness statements, written or digital documents, and video recordings are examined fairly and impartially.



Prevention of Malicious or False Statements: This policy must not be misused or exploited. Individuals who knowingly make false, defamatory, or malicious statements will be subject to disciplinary investigation. However, statements made in good faith, even if unsubstantiated, are not covered by this provision.



Impartiality and Fairness: Investigations are conducted by independent, trained, and conflict-free personnel. Equal rights for all parties are guaranteed, and no interference or favouritism is tolerated during the process.



Accessibility: Reporting mechanisms are designed with consideration for physical, digital, and linguistic barriers. Supportive arrangements are provided for individuals with visual, hearing, or cognitive disabilities. English-language reporting channels are also available for international students and staff.



BEYKOZ UNIVERSITY

2025 QUALITY ACTIVITIES





Quality Commission MEETINGS



As the Quality Commission, we held 7 meetings in 2025 and made 42 decisions during these meetings. The meeting agendas and decisions made were meticulously recorded and made available to all stakeholders on our university's BÜDA platform.

We believe that this practice strengthens transparency and participation while significantly contributing to the effective and traceable execution of our quality assurance processes.

On May 8, 2025, our Quality Commission members gathered at the Istanbul Metropolitan Municipality Koru Facilities at the invitation of our Rector and the Chairman of the Board of Trustees. At this meeting, our newly appointed members were introduced, our departing colleagues were thanked, and the unity and solidarity within the commission was reinforced.

Beykoz University Quality Ambassadors in the Field



As part of the program, we organized a short awareness activity via the Mentimeter application to measure our students' knowledge levels on quality, quality ambassadorship, and institutional awareness and to increase interaction.

Following this, Quality Coordinator Dr. Hüsnüye Fırat gave an informative presentation on the scope, objectives, expectations of students, and operation of the BEY-KAL program.

The meeting was successfully completed with the active participation of the Student Quality Ambassadors.

On December 3, 2025, we held the first meeting with Beykoz University Student Quality Ambassadors (BEY-KAL) as the Quality Coordination Office, with the participation of our Rector, Prof. Dr. Burak Küntay.

The meeting began with an opening speech by our Rector, focusing on quality, standardization, and our university's development processes. He expressed his view that this first meeting was an important step that would guide the new period of work for the BEY-KAL program and contribute to the dissemination of a culture of quality at our university.



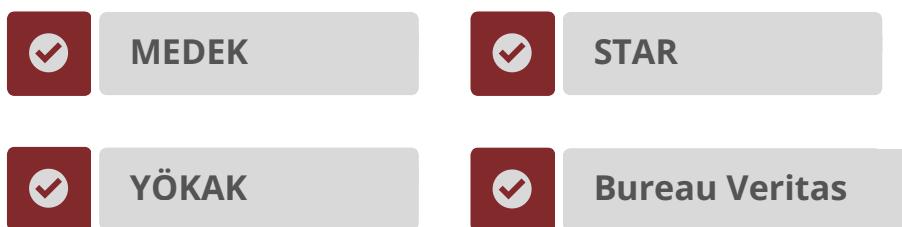
Beykoz University

Accreditation Processes



Our university views quality assurance and accreditation processes as an integral part of institutional development; it has adopted compliance with national and international quality standards in the areas of education, research, and administration as one of its primary objectives.

Accredited Institutions of Our University



The programs within our university are evaluated under international quality management system audits conducted by **MEDEK (Engineering Education Programs Evaluation and Accreditation Association)**, **STAR (Sustainability Tracking, Assessment & Rating System)**, **YÖKAK (Higher Education Quality Council)**, and **Bureau Veritas**.

These accreditation processes ensure that our university's quality standards are approved by independent external evaluators, guide continuous improvement efforts, and increase the recognition of our education and training activities at the national and international levels.

In August 2025, our University underwent the Bureau Veritas ISO I. Interim Audit; in October and November, it underwent MEDEK and STAR Accreditation Audit and Monitoring Field Visits.



Institutional Accreditation from THEQC to Beykoz University

FIELD OF ACTIVITY	UNIT/PROGRAM NAME	Accreditation & Certification Agency
Corporate Accreditation	Corporate Accreditation Program (KAP)	YÖKAK
Program Accreditations (Total 6 Programs)	BLMYO - Logistics	MEDEK
	BLMYO - Computer Programming	MEDEK
	İYBF - Business Administration (Turkish)	STAR
	İYBF - Logistics	STAR
	İYBF - International Trade & Finance	STAR
	SBF - Political Science & International Relations	STAR
Management System Certification	Integrated Management System (Quality, Environment, Occupational Health)	Bureau Veritas



The role of our faculty members appointed as evaluators in accreditation and external evaluation programs highlights our university's quality-focused approach and academic competence. We thank them for their contributions to our university and wish them success in their work.

Prof. Dr. Baki AKSU

YÖKAK Institutional Accreditation
Program Evaluator

**Prof. Dr. Emine Esra
KASAPBAŞI**

FEDEK Program Accreditation Auditor

**Ass. Prof. Üyesi Hüsniye
FIRAT**

STAR Program Accreditation
Evaluator
TURAK Program Evaluator

Ass. Prof. Üyesi Hami AYDIN

STAR Program Accreditation
Evaluator

Ass. Prof. Serap NAZIR

MEDEK Program Evaluator

Evaluation Process

Vision
Relation
AUDI

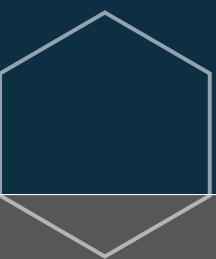
Management
AUDIT Relations
Consulting
AUDIT

“

At our university, the internal audit process is regularly conducted to ensure the effectiveness of quality management systems and to support continuous improvement processes. Internal audits ensure the evaluation of compliance with quality standards and the monitoring of process performance across all academic and administrative units.

During internal audits conducted in 2025, our units' processes were examined in detail, and identified nonconformities and areas for improvement were recorded. Audit results were provided to the units as feedback, and the implementation of necessary corrective/preventive actions was followed up.

Relations
Relations
Professional
Management
Talents Analysis
Strategy Management





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EVALUATION PROCESS PARTICIPANT PROFILE

(Academic and Administrative Units)

- 1-Administrator and Assistants
- 2-Unit Quality Commission Members
- 3-Department Heads
- 4-Academic Staff (including Research Assistants)
- 5-Faculty Secretary
- 6-Student Quality Representative

The evaluation process in our university is organized to assess the compliance of quality management systems and units with planned standards. The process consists of the following steps:

1. **Planning:** The units and processes to be evaluated throughout the year are determined, and an evaluation schedule is prepared.
2. **Preparation:** The audit team prepares for the process by obtaining the necessary documents and records from the relevant units.
3. **Implementation:** During the audit, processes are observed, documents are reviewed, and findings are recorded.
4. **Reporting:** Identified nonconformities, areas for improvement, and best practices are reported.
5. **Corrective/Preventive Actions:** Units implement necessary corrective and preventive steps based on audit findings; progress is monitored.

Beykoz University BKYS Quality Management Training



* Our university hosted the "BKYS User Training/Consulting Program" on June 27, 2025, with the participation of the university's senior management and department heads. The program covered topics such as the comprehensive operation of quality management systems, strategic planning, risk management, stakeholder relations, and performance monitoring.

During the opening session, Prof. Dr. Hüseyin Şimşek, Vice Rector of Ahi Evran University, delivered a comprehensive presentation on the fundamental elements of quality assurance and the effective use of BKYS modules.



* Throughout the day, practical training sessions were held in three different rooms, providing academic and administrative managers with practical information on strategic planning and process management, activity-risk planning, stakeholder relations, and the implementation of improvement processes through the system. The program has made a significant contribution to strengthening the culture of BKYS usage throughout the institution.

At the end-of-day evaluation session, participants emphasized that the practical nature of the training was highly beneficial. It was noted that the BKYS system would make significant contributions to strengthening quality processes at universities.

BKYS Training and Awareness Activities



Studies Supporting the Use of BKYS

Supportive efforts have been undertaken to ensure that the BKYS can be used effectively, clearly, and easily by all our employees. These efforts aim to ensure that the system is used in a widespread and standardized manner throughout the university.



User Support with Training Videos

Short and easy-to-understand training videos have been prepared to explain how BKYS works and the steps for using it, and these have been made available to our employees. The videos aim to accelerate the user adaptation process to the system and minimize any issues that may arise during implementation.



BKYS Handbook

The BKYS Handbook, which details the scope, core processes, and implementation principles of the system, has been prepared. This resource aims to establish a common understanding of the quality management system, enhance the user experience, and support the sustainability of quality processes.

Beykoz University

Corporate Internal Assessment Report

One of the fundamental elements of our university's quality assurance efforts, the Institutional Self-Assessment Report (KIDR), aims to annually review academic and administrative processes, identify strengths, and systematically highlight areas for improvement.

The Institutional Self-Assessment Report (KIDR) for the 2023-2024 academic year was prepared with the active contribution of our university's academic and administrative units, stakeholder feedback, and the coordination and guidance of the Quality Commission.

In preparing the report, broad participation was ensured from stakeholders to managers, and the current status of processes was comprehensively analyzed. This approach ensured that the KIDR went beyond being merely an evaluation document, becoming an important output that reflects the organization's participatory and transparent quality management approach shaped by collective wisdom.

<https://www.beykoz.edu.tr/icerik/5145-2023-kurumsal-ic-degerlendirme-raporu>



2024 yılı için Kurum İç Değerlendirme Raporu Hazırlama Kılavuzu **3.2** Yayımlandı



Beykoz University

2024-2025 Academic Year Activity Report

BEYKOZ
ÜNİVERSİTESİ



The activity report for our university's 2024-2025 Academic Year has been prepared.

The report, which aims to present our university's education and training, research and development, social contribution, and administrative activities with a holistic approach, serves as an important reference document in terms of monitoring institutional performance, supporting quality assurance processes, and providing input for continuous improvement efforts.

Within the scope of the activity report, the work carried out by academic and administrative units, the objectives, the activities carried out, and the outputs obtained are systematically compiled; the data is analyzed based on evidence.

The findings obtained are effectively utilized in strategic planning, decision-making processes, and quality management practices.

The activity report prepared was submitted to the Council of Higher Education (YÖK) after being evaluated by the relevant committees and has been made available to our internal and external stakeholders via our university's official website. The findings in the report are used as input in quality assurance and continuous improvement efforts to contribute to our university's institutional development process.

<https://www.beykoz.edu.tr/icerik/5234-faaliyet-raporlari>



Beykoz University

Academic Data Management System

As part of the Trainer Training Program, we held an Academic Data Management System (AVYS) Information Meeting on September 18, 2025.

The meeting began with an opening speech by our Vice Rector, Prof. Dr. Baki Aksu. Dr. Hami Aydin gave an informative presentation on the scope and operation of AVYS. Following this, Information Technology Director Arda Çetin shared important points about the system's technical infrastructure. Library, Documentation, and Archives Director Sezgin Yilmaz informed participants about membership activities related to academic databases.



What is AVYS?

It is a system that enables the comprehensive monitoring of faculty members' scientific work, administrative duties, and other activities within the university through a single platform.



What is its purpose?

The system enables the regular and transparent management of academic data, while aiming to increase the visibility of academic and administrative contributions in evaluation processes.



What are the benefits?

- Academics' scientific work will be tracked on a single platform.
- Administrative duties and committee work will be visible.
- Academic and administrative contributions will be evaluated holistically.

Beykoz University

Survey Studies

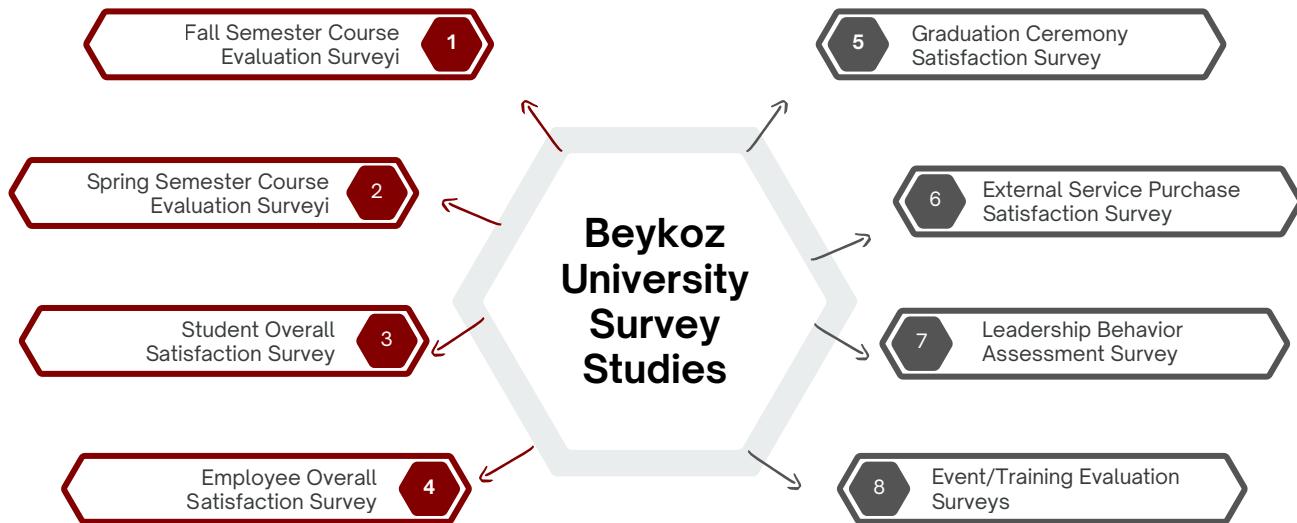
Surveys are carried out at regular periods to increase the effectiveness of quality management processes at our university, support the continuous improvement approach, and systematically monitor stakeholder satisfaction. Survey questions are prepared with the joint contribution of the Survey Commission and Quality Commission members and are designed to reflect the views, expectations, and experiences of stakeholders in the most accurate way.

Student Course Evaluation Surveys (Fall and Spring) are administered through the Student Information System (SIS); all other surveys are conducted through the BKYS.

All surveys conducted are reported and uploaded to the BÜDA system in line with the principles of transparency and participation, and made available to all our internal stakeholders. In addition, the survey results reported by our Coordination Office for 2025 were evaluated at the Beykoz University Senate meeting held in October.



The Surveys Carried Out and Analyzed by Us in 2025



Areas for improvement and correction identified in surveys are forwarded to the relevant units through the BKYS system, and the actions taken are closely monitored. The improvement activities implemented based on these results have been introduced to students, administrative and academic staff under the title **"You Asked, We Done It!"**.

This process contributes significantly to establishing a participatory, transparent, and continuously evolving quality culture at our university.



Beykoz University

Ongoing Activities for Corporate Quality

As the Quality Coordination Office, we regularly carry out routine work to ensure that the quality assurance system at our university is operated effectively, sustainably, and in compliance with regulations.

In this context;



Preparing, reviewing, and updating regulations, guidelines, and similar official documents that govern the institutional operations of our university,



Standardizing and recording all documents to be used across the university within the scope of the quality management system,



Ensuring that all relevant documents and forms are added to the BÜDA system, kept up to date, and made accessible.



Conducting monitoring, evaluation, and improvement activities related to quality processes; ensuring coordination with relevant units and commissions



Thank You



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EDUCATION

IS NOT PREPARATION FOR LIFE

EDUCATION IS LIFE ITSELF

John Dewey