

**BEYKOZ UNIVERSITY**  
**DIRECTIVE ON THE COORDINATORSHIP OF IMPACT, RANKINGS AND**  
**SUSTAINABILITY**

*Approving Authority, Date and Number: Senate, 25.11.2025 /16*

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**CHAPTER ONE**  
**Purpose, Scope, Legal Basis and Definitions**

**Purpose**

**ARTICLE 1-** (1) The purpose of this Directive is to regulate the establishment, duties, powers, and operating principles of the Coordinatorship of Impact, Rankings and Sustainability, which has been established in order to strengthen Beykoz University's position in national and international higher education rankings, enhance its institutional impact, and increase the visibility of its educational, research, and social contribution activities in line with the United Nations Sustainable Development Goals (SDGs).

(2) Within this framework, the Coordinatorship coordinates, through a holistic approach, the processes related to national and international evaluation systems such as THE Impact Rankings (Times Higher Education Impact Rankings), QS Rankings (Quacquarelli Symonds World University Rankings), ARWU (Academic Ranking of World Universities), URAP (University Ranking by Academic Performance), TÜBİTAK GYÜE (TÜBİTAK Entrepreneurial and Innovative University Index), and similar national and international ranking and assessment systems.

**Scope**

**ARTICLE 2-** (1) This Directive covers provisions regarding the establishment, duties and responsibilities, working procedures and principles of the Coordinatorship of Impact, Rankings and Sustainability, operating under Beykoz University Rectorate, as well as the structure and functioning of the commissions established within the Coordinatorship.

(2) This Directive also covers activities related to impact analysis, ranking processes, sustainability practices, and the monitoring, reporting, and continuous improvement of activities aligned with the Sustainable Development Goals (SDGs).

**Legal Basis**

**ARTICLE 3-** (1) This Directive has been prepared in accordance with the Higher Education Law and the decisions of the Beykoz University Executive Board and Senate.

**Definitions**

**ARTICLE 4 -** (1) In this Directive, the following terms shall mean:

- a) University: Beykoz University,
- b) Rector: The Rector of Beykoz University,

- c) Coordinatorship: The Coordinatorship of Impact, Rankings and Sustainability,
- ç) Coordinator: The faculty member appointed by the Rector to head the Coordinatorship,
- d) Commission: The Commission on Impact, Rankings and Sustainability established within the Coordinatorship,
- e) SDGs: The United Nations Sustainable Development Goals,
- f) Ranking Systems: National and international higher education ranking and impact assessment systems.

## **CHAPTER TWO**

### **Structure, Duties and Working Procedures of the Coordinatorship and the Commission**

#### **Establishment and Structure of the Coordinatorship**

**ARTICLE 5-** (1) The Coordinatorship of Impact, Rankings and Sustainability operates under the authority of the Vice Rector responsible for Research and Development, affiliated with the Beykoz University Rectorate.

(2) The Coordinatorship is managed by a Coordinator appointed by the Rector for a term of three (3) years.

(3) The Coordinatorship works in coordination with the Quality Coordinatorship, Academic Units, Research and Development Coordinatorship, Social Contribution Coordinatorship, and Big Data Coordinatorship.

(4) The activities of the Coordinatorship are carried out under the supervision and coordination of the Vice Rector responsible for Research and Development; the Commission's activities are planned and monitored within this framework.

#### **Duties of the Coordinatorship**

**ARTICLE 6-** (1) The Coordinatorship of Impact, Rankings and Sustainability shall:

- a) Ensure institutional coordination of national and international higher education ranking and impact assessment processes,
- b) Monitor, analyze, and report educational, research, and social contribution activities conducted within the University in line with the United Nations Sustainable Development Goals (SDGs) from an institutional impact perspective,
- c) Coordinate the collection, verification, and analytical integration of quantitative and qualitative data requested by national and international ranking organizations from relevant academic and administrative units,
- ç) Support the integrity, consistency, and sustainability of data used in impact and ranking processes in cooperation with the Big Data Coordinatorship,
- d) Establish an institutional framework for impact-oriented analysis of publications, projects, patents, and research outputs in coordination with the Research and Development Coordinatorship,
- e) Prepare annual performance and evaluation reports regarding national and international ranking and impact assessment results and submit them to the Rectorate,
- f) Develop strategic recommendations for institutional development and improvement areas based on impact and ranking outcomes,

- g) Represent the University in national and international platforms related to impact, rankings, and sustainability.
- (2) While carrying out its duties, the Coordinatorship works in close coordination with the Commission on Impact, Rankings and Sustainability.
- (3) The Coordinatorship analyzes data related to impact, ranking, and sustainability activities; prepares annual evaluation and monitoring reports; submits these reports to the Rectorate, Senate, and relevant boards; and develops improvement proposals based on the findings.

### **Composition of the Commission**

**ARTICLE 7 –** (1) The Commission on Impact, Rankings and Sustainability consists of up to seven (7) faculty members appointed by the Rector to represent diverse academic disciplines within the University.

- (2) In determining Commission members, priority shall be given to:
  - a) Balanced representation of fundamental scientific fields,
  - b) Experience in research, publications, social contribution, sustainability, or quality assurance activities.
- (3) Commission members are appointed for a term of three (3) years. Members whose term has expired may be reappointed.
- (4) In the event that a member leaves office before the end of the term, a new appointment shall be made in the same manner to complete the remaining term.
- (5) Secretariat and rapporteur services of the Commission are carried out by the Coordinatorship.

### **Duties, Powers and Responsibilities of the Commission**

**ARTICLE 8-** (1) The Commission on Impact, Rankings and Sustainability performs the following duties in order to provide advisory, evaluative, and guidance support to the activities conducted by the Coordinatorship:

- a) Evaluate national and international ranking and impact assessment activities conducted by the Coordinatorship and provide opinions,
- b) Conduct assessments regarding the institutional impact level of activities carried out within the scope of the SDGs,
- c) Analyze national and international ranking and impact assessment results and develop recommendations for strengths and areas open to improvement,
- ç) Provide opinions and recommendations on annual performance, impact, and evaluation reports prepared by the Coordinatorship,
- d) Adopt strategic advisory decisions aimed at enhancing the University's performance in impact, rankings, and sustainability,
- e) Develop proposals to strengthen coordination among academic and administrative units,
- f) Provide guiding recommendations to the Coordinatorship regarding best practice examples and benchmarking studies,
- g) Develop recommendations for training and awareness-raising activities aimed at capacity building in impact, rankings, and sustainability.

- (2) The Commission does not exercise executive or operational authority. Decisions and recommendations adopted by the Commission are communicated to relevant academic and administrative units through the Coordinatorship.
- (3) The Commission convenes at least twice a year. Extraordinary meetings may be convened upon the call of the Coordinator when deemed necessary.
- (4) Meetings of the Commission are chaired by the Vice Rector responsible for Research and Development. In cases where the Vice Rector cannot attend, the meetings are chaired by the Coordinator.

### **Relation with the Quality Assurance System**

**ARTICLE 9-** (1) Activities of the Coordinatorship are planned, implemented, monitored, and evaluated in harmony with Beykoz University's quality assurance system and institutional monitoring and evaluation processes. Reports, analyses, and evaluations produced by the Coordinatorship provide input for the Institutional Self-Evaluation Report, strategic plan monitoring, and institutional improvement processes.

### **Sub-Working Groups**

**ARTICLE 10-** (1) The Coordinatorship and the Commission may establish temporary or project-based sub-working groups in areas deemed necessary (ranking systems, sustainability, data analytics, impact measurement, benchmarking, etc.). Sub-working groups submit their analyses and recommendations to the Coordinatorship.

### **Monitoring and Performance Indicators**

**ARTICLE 11-** (1) The Coordinatorship monitors and analyzes national and international performance indicators related to impact, rankings, and sustainability at determined intervals and prepares annual and/or periodic reports.

(2) Within this scope, the Coordinatorship provides data-based and analytical contributions to monitoring and evaluation activities related to performance indicators determined under the framework of the Council of Higher Education and higher education quality assurance processes.

(3) Analyses, evaluations, and reports prepared by the Coordinatorship are shared with relevant units to serve as input for institutional decision-making processes, institutional self-evaluation, strategic plan monitoring, quality assurance, and continuous improvement activities.

### **Data Security and Ethics**

**ARTICLE 12-** (1) All data obtained within the scope of Coordinatorship and Commission activities shall be used, stored, and shared in compliance with confidentiality, data security, and ethical principles. Personal data shall be protected in accordance with the relevant legislation.

## **CHAPTER THREE**

### **Miscellaneous and Final Provisions**

#### **Cases Not Provided For**

**ARTICLE 13-** (1) In cases where no provision is included in this Directive, decisions of the Beykoz University Senate and Executive Board, as well as relevant applicable legislation, shall apply.

#### **Entry into Force**

**ARTICLE 14-** (1) This Directive shall enter into force on the date of its adoption by the Beykoz University Senate.

#### **Execution**

**ARTICLE 15-** (1) The provisions of this Directive shall be executed by the Rector of Beykoz University.